

COMMAND STATUS REPORT

JANUARY 2025



GAGARIN CLASS

INDEX

Office of the Commander, STARFLEET	02
Offices Under the CS	
Inspector General	03
Judge Advocate General	03
Department of Diversity	04
Heraldry Compliance	05
Auxiliary Services	06
Office of the Vice-Commander, STARFLEET	15
Office of Starfleet Operations	16
Office of Starfleet Communications	19
Office of Educational Services	20
Office of Information Services	22
Office of Membership Services	23
STARFLEET Financial Offices	26
VIC Info	27



OFFICE OF THE COMMANDER, STARFLEET FLEET ADMIRAL DAVID NOTTAGE SCC | 28197

CS@SFI.ORG

I hope this Command Status Report finds you well and safe. It is the hope that everyone had a wonderful holiday season.

We continue the progress moving forward to strengthen STARFLEET into the future is going strong with new Committees and new processes. We are working hard going forward for the benefit of SFI with a focus on "new blood".

Here is an update on where we are:

As of today, The Administration has these new, completed or is still progressing on:

- We are seeking a new Chief of Financial Services as an EC member that will work with our programs to ensure our fiscal health.
- Currently we still have no viable (cost effective) bids for IC2025 or IC2026. If no bids that meet the frugal attributes of our membership the ECAB meeting will be held via Zoom or Google meet some in August or September of 2025.
- We are in the active process of updating the Style Guide/Intellectual Property Usage and the Member handbook
- SFDPP is currently open to all members. All CO's, XO's, BOIC's, OIC's, DOIC's as well as everyone with enhanced accesses will be required to complete the new SFDPP with a passing of 80% by January 31st or your access will be revoked, and chapters but on standby. RC's are working on the audit documents with the DDPO. Please make the time to get it done so that there are no issues in Feb.

More Work Ongoing:

- The Chief Cadet Office is in the planning stages of the new program and we anticipate a January launch.
- The Clean-up of the dataset continues in collaboration with the Admiralty Board as a reminder those that do not conform to the update information regulations may get left behind until they update. It is better to do it now where it will take minutes vs waiting until the transition then it may take days to get you up to par.

Directorships: Outstanding departments is: the Master Chief Petty Officer (MCPO). This post is on the VR site and we are compiling the information. We are looking at the current applicants and will have these filled soon.

- Further updates and clarifications within the Membership Handbook to enhance the experience and protect our membership. The MHB is in revision and will be presented to the AB for approval by the November meeting.
- We are still progressing looking at the Intellectual Property of the Organization ensuring no infringement on to the Franchise owners. We have been looking first at the STARFLEET and REGIONAL heraldry. I want to thank all the chapters and regions that have worked hard with David Yee to improve our heraldry production.

Commander Starfleet Travels

If you have an event that you wish me to come to your area do let me know and I will work it into my schedule. I am in preparation to return back to San Francisco in a few weeks. If your region has plans for a Regional Summit please let me know so that I can determine if I can attend in this final year of this administration. The following are reports from your Executive Committee and Staff Members giving you the State of the Fleet.

Getting it done, while having fun!

Fleet Admiral David Nottage - SCC#28197
Commander - STARFLEET, International Inc.
Commanding Officer, USS Golden Gate / NCC-2562 - San Francisco, CA

OFFICES UNDER THE CS

INSPECTOR GENERAL REAR ADMIRAL STEPHEN STOTT SCC | 46891

IG@SFI.ORG



1. Members assigned to the IG Office:

Rear Admiral Stephen Stott – IG
Brigadier General Jared Fielder – Deputy IG/Alpha Quadrant AIG
Commodore David Jamison – Beta Quadrant AIG
Delta Quadrant AIG – Vacant
Captain Gerhard Pretorious – Gamma Quadrant AIG

2. Recent Regional Coordinator Elections:

Region 9 election completed with results sent to the with FCAPT Chris Pittarelli being elected.
Region 20 RC Election completed with CAPT Clive Burrell being elected. Onboarding procedures initiated.

3. Active investigations:

IG Investigation #2407-29006 (Decision Letter being drafted. Investigation closed.)
IG Investigation #2412-14010 (Investigation initiated/evidence gathering)

4. Administrative issues:

IG team working on SFDPP certification for 2025

End of Report.

Live long and prosper,
RADM Stephen Stott
Inspector General

JUDGE ADVOCATE GENERAL CAPTAIN MIKE WATKINS SCC | 53958

JAG@SFI.ORG



Greetings to the Commander, Starfleet,

These are the active matters and JAG case status of this office for the month of January 2025:

1. The Inspector General has notified me of a new case in December 2024: 2412-14010. If the defendant contacts the SFI JAG Office after notification of the complaint by the IG, we will go forward on the matter conducting interviews with the parties when scheduled.

Current Staff: I have one staff member, Chief of Staff Major Justin O'Donnell. I am in the process of recruiting more staff.

Other Notes: This office maintains a good rapport with the Inspector General Office and Staff. If there are any questions regarding this report or other matters related to the JAG Office, please feel free to contact me at the JAG office: jag@sfi.org.

Respectfully Submitted,
CAPT. Mike Watkins, Esq. STARFLEET JUDGE ADVOCATE GENERAL

DEPARTMENT OF DIVERSITY
DIRECTOR - FLEET CAPTAIN ALICIA MUHAMMAD
SCC | 75608



ACTIVITIES

2024 Diversity office Year in Summary Report

Our goal has always been clear: to honor the diverse identities that define STARFLEET and uphold the core values of inclusion, respect, and cooperation that Gene Roddenberry envisioned. In 2024, we celebrated these values by recognizing important heritage months that spotlight the histories, cultures, and identities that have shaped our community and the broader Star Trek fandom.

Here's a quick look back at the amazing activities we've undertaken this year:

- Black History Month: We reflected on the contributions of Black characters, actors, and creators in Star Trek, honoring the legacies that have shaped the franchise
- Women's History Month: We celebrated the contributions of women in Star Trek, highlighting the roles of female characters and actors who have made a lasting impact on the series.
- PRIDE Month: STARFLEET proudly celebrated LGBTQ+ representation in Star Trek, promoting inclusivity and visibility for all.
- Turn the Fleet Pink: Our commitment to caring for each other was reflected in this initiative for Breast Cancer Awareness, demonstrating solidarity and support for a cause close to many of our hearts.
- Asian Pacific Heritage Month: We explored the vibrant cultures and histories that have shaped not only Star Trek but also our own community.
- French Heritage Month: We celebrated the French language, culture, and traditions, acknowledging their contributions to Star Trek's global reach.
- Hispanic Heritage Month: Through an engaging essay contest, we recognized the importance of Hispanic and Latino representation in Star Trek, connecting these themes with the stories we all know and love.
- Native American Heritage Month: We honored indigenous traditions, discussing how Star Trek reflects these rich cultural histories in its narratives.
- Winter Holidays and Festivals: We wrapped up the year by celebrating Earth's diverse religious and secular holidays, acknowledging the many traditions that bring our members together.
- Introduction of the Big 8 Identities: We introduced the Big 8 Identities framework—gender, race, ethnicity, sexual orientation, ability, age, religion, and socioeconomic status—helping to guide our programming and ensure that we are addressing the core aspects of diversity in our community.

These programs were designed not only to celebrate diversity but also to help expand our understanding of the many identities represented within STARFLEET. Through these efforts, we've worked toward creating a more inclusive environment where every member feels valued and connected.

Looking ahead, 2025 promises even more exciting initiatives focused on representation in both Star Trek and STARFLEET. We will continue to develop programs that showcase the diversity of identities in our community while also highlighting the deep cultural significance of these groups in the Star Trek universe.

In Progress:

- The diversity office handbook draft is in process, we will be focused on developing as a team the direction and content of the handbook to ensure that it reflects the needs of STARFLEET as it relates to diversity.
- In draft is the description of the diversity representativeS position. The chief of staff and I are working on the verbiage for this position to get it posted next month.

List All Sfa Courses Completed During The Reporting Period:
SFDPP 2025 (Re-Certification)

List All Other Activities Performed During The Reporting Period:

The deputy director activities:

- USS Tecumseh's food and toy drive
- Conference in Detroit on race and community development and advocacy
- Othering and Belonging Institute at UC Berkeley classes on how to build more inclusive and welcoming communities and organizations

Away Mission: Tokyo
Mission Length: TBD

Happy New Year
FCAPT Alicia Muhammad
Live Long and Prosper!

HERALDRY COMPLIANCE

CAPTAIN DAVID YEE

SCC | 72399



*** STARDATE 202401.13 - FOR DECEMBER ***

Fielded several logo compliance queries.

Reviewed the materials (manuals, exams) for several new courses at The Academy as part of the Course Development Committee

Provided VCS with Heraldry Compliance guidelines for storage on shared drive so he and the CS can access the living document.

CoE have release a guide based on the Heraldry Compliance document (will speak to Stephen H about access to the living document)

Work begun on Academy course on Heraldry Compliance.

END OF REPORT

Membership Perks Department

Director

David Reffitt

dop@sfi.org

Greetings,

I have nothing to report. Myself and my liaisons are still working to get further perks for our members but nothing has panned out yet. I have heard back from a few but nothing significant yet to report.

I wish everyone the best and hope 2025 brings more recognition for our fan organization.

Accessibility Services

Director

Coleen Parker

sfcoa@sfi.org

Contact has been established with tactical, petfleet, SFSO, SFMC, and medical for ongoing dialogue related to accessibility for those auxiliaries.

An application was filed and approved for a College of Accessibility, which will broaden the use of materials and make them available to a different segment of the membership.

AUXILIARY SERVICES

DIRECTOR - ADMIRAL RYAN CASE

SCC | 71413



Auxiliary Services By the numbers:

Service	Total Members	Total Units (SFMC and SFSO)	Total Regional Officers (Brigade OICs, ASGs, etc.)	Total Pets	Status
STARFLEET Marine Corps	1101	134	16	-	Permanent Auxiliary Service
STARFLEET Special Operations	270	61	5	-	Permanent Auxiliary Service
STARFLEET Medical	393	-	26	-	Permanent Auxiliary Service
PETFLEET	619	-	-	1119	Permanent Auxiliary Service
STARFLEET Sciences	81	-	-	-	Permanent Auxiliary Service
STARFLEET Corps of Engineers	69	-	-	-	Permanent Auxiliary Service
STARFLEET Diplomatic Corps	13	-	-	-	Provisional Auxiliary Service
STARFLEET Tactical	197	-	-	-	Established Auxiliary Service
STARFLEET Intelligence	94	-	-	-	Provisional Auxiliary Service

Reports by Service

STARFLEET Marine Corps (SFMC)

Commandant Edward C. Tunis III sfmcdant@sfi.org
 Deputy Commandant Christopher Boggs sfmcdepdant@sfi.org

Major Projects/Efforts

Dant: Currently working to get all General Staff, Brigades and Units compliant with the 2025 SFDPP recertification.

DepDant: We continue to work on updating the Marine Manuals. With the name change of SFA and SFI's logo, all of the manuals, including branch manuals and exams have to be addressed. The SFMC Reading Challenge continues to be popular. If you aren't submitting your readings, please go to <https://forms.gle/Zw6WxxHLV3L4LGzz5>. Units that need to update and/or rebrand their patches should contact the SFMC Heraldry and Compliance Dept, who will review your submissions.

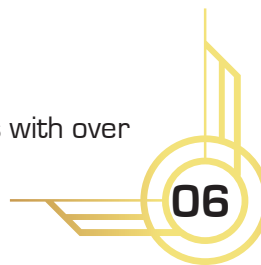
InfoComCO: MGen Jeremy Carsten has been appointed head of InfoCom and has already started working with the established staff to get things up and running properly. Welcome aboard.

ForceComCO:

Currently working on the Marine Manuals and closing out the 2024 end of year reports.

Marine Training Centre:

The STARFLEET Marine Training Centre currently comprises 3 Institutes containing 14 colleges with over



160 available courses.

December saw the completion numbers pick up just a touch from November with 82 courses completed successfully. Infantry was once again the most popular course at 21 completed, most likely due to the current 12BDE Marine Challenge. Professional Development came in second with 18 courses, while Armor came in at 12. 11 out of 14 Branches had students, and the most common score was in the Honors range [42%], then Pass [40%], with 18% of the students acing the exams. We welcomed 5 new Marines into the fold.

Currently all Colleges have a Director.

We are still looking for three Deans to oversee the Institutes. If you are interested, the application can be found on the SFI website at Volunteer Resources - STARFLEET (sfi.org)

All awards and courses should be up to date. If you think you are missing something on your transcript or don't have an earned certificate, please reach out to me at sfmcasuperintendent@sfi.org and we'll research it and get you what you're owed. If you ever have any questions, please don't hesitate to ask. I can be reached via email, Facebook, Messenger, and on Discord.

Accomplishments:

It was wonderful to see Marine units collecting toys for tots and other charity organizations this Christmas season.

STARFLEET Special Operations (SFSO)

Director

Denise Rush

SFSO@sfi.org

Deputy Director

Mike Watkins

depcmd.sfsos@sfi.org

Major Projects/Efforts

We are planning on having some Zoom meetings during the year, and getting ready to deploy the project we have been working on for the CS.

Resources Needed:

We would like to have our awards available from the QM.

STARFLEET Medical (SFMD)

Surgeon General

Captain Lynn Harper

surgeongeneral@sfi.org

Deputy Surgeon General

Wade Poitras

medicaldsg@sfi.org

Major Projects/Efforts

As we near the end of 2024, STARFLEET Medical continues to make great strides in member engagement, education, and service recognition. December has been marked by significant participation in both training programs and challenges, as well as the successful issuance of medical awards and certificates. This report outlines the key developments and accomplishments during this period.

Major Projects/Efforts

As we near the end of 2024, STARFLEET Medical continues to make great strides in member engagement, education, and service recognition. December has been marked by significant participation in both training programs and challenges, as well as the successful issuance of medical awards and certificates. This report outlines the key developments and accomplishments during this period.

Membership and Registrations

During the month of December, STARFLEET Medical welcomed two new members, bringing the total number of registered members to 393. There were no removals, reflecting the strong retention of members within the organisation.

Awards and Recognition

STARFLEET Medical continues to honour the exceptional service of its members. During this period, a range

of awards were issued to recognise outstanding contributions and years of service:

Caregiver Star was awarded to one member.

The Counsellor Troi Award was presented to another.

Several Starfleet Medical Service Awards were issued, with members receiving Bronze (1-year service), Silver (3-year service), and Gold (10-year service) awards for their continued dedication.

Notably, one member was recognised with the Gold and Bar for 10 years of service, a remarkable milestone in STARFLEET Medical.

A total of 14 service awards were issued during this period, reflecting the ongoing commitment of members.

Training and Certifications

STARFLEET Medical's training programs saw continued success, with numerous members completing core and specialist certifications.

SFMD Certifications:

One member completed the Interspecies Medical Exchange Program and earned certification.

CORE Medical Training Program:

Graduations at various levels of the CORE Medical Training Program included:

Level 4: One member

Level 6: One member

Level 10: One member, who graduated at the highest level of CORE training.

Specialist Medical Training Program:

Several members earned certifications in various specialties:

Cancer Studies, Emergency Medicine, Fringe Medicine, and Medical Technology were among the specialties in which members achieved recognition.

Notably, two members earned certifications in Musculoskeletal Studies & Surgery and Mortuary Studies.

10 specialties were completed by a member, who achieved 100 course completions in the Specialist Medical Training Program.

A total of 15 specialist certifications were issued in this period.

Challenges

STARFLEET Medical continues to engage its members through various challenges that promote both education and wellness:

The Reading Challenge received enthusiastic participation, with 106 certificates issued.

The Proxima Centauri Step Challenge also saw continued interest, with 32 certificates issued for participation.

In total, 138 certificates were awarded for challenge participation during this period, bringing the total number of certificates issued to 167 when combining training and challenge certificates.

Staff Appointments

New leadership appointments were made to strengthen the STARFLEET Medical team:

One member was appointed as DASG for Region 7.

Another individual was appointed as DASG for Region 12.

A new Mental Health Lead was also appointed to further enhance support for members in need of mental health resources.

New Initiatives and Upcoming Programs

Exciting new initiatives and programs are ready for launch:

The College of STARFLEET Medical Excellence Caduceus Program is now prepared for rollout, offering members advanced medical education opportunities.

The Engineering Extension Course, designed to integrate medical expertise with engineering knowledge, is also ready to launch.

Several new awards, including the Dr Phlox Community Service Award, Dr McCoy Command Award, Dr M'Benga Award for Pediatric Advanced Life Support Training, and Dr Pulaski Award for Advanced Cardiac Life Support Training, have been finalised and are poised to be introduced in the near future.

December has been one of continued growth and success for STARFLEET Medical. With a steady increase in membership, the recognition of outstanding service, and the continued development of training programs, the organisation is well-positioned for further achievements in the coming year. The preparation for new programs, awards, and initiatives, combined with strong member engagement in challenges, underscores the dedication of STARFLEET Medical to advancing medical education, wellness, and community support. We look forward to building on this success and continuing our mission of excellence in the year ahead.

Follow this link to view our ["Year-in-Review"](#)!

PETFLEET

Director

Commander Randy Mitson petfleet@sfi.org

Deputy Director

Matthew Doucet petfleet_dep@sfi.org

Major Projects/Efforts

December 2024 was an exciting and productive month for STARFLEET Petfleet as we celebrated our 20th Anniversary and achieved several key milestones. From the successful launch of our collectable product line in the STARFLEET Quartermaster Shop to the conclusion of engaging contests and activities, our auxiliary continues to grow and thrive. With the new website streamlining our operations and a strong sense of community among our members, STARFLEET Petfleet remains a vibrant and dynamic part of STARFLEET. This report highlights the major projects, accomplishments, and challenges we faced in December, demonstrating our ongoing commitment to serving our members and their beloved pets.

December 2024 was an exciting and productive month for STARFLEET Petfleet as we celebrated our 20th Anniversary and achieved several key milestones. From the successful launch of our collectable product line in the STARFLEET Quartermaster Shop to the conclusion of engaging contests and activities, our auxiliary continues to grow and thrive. With the new website streamlining our operations and a strong sense of community among our members, STARFLEET Petfleet remains a vibrant and dynamic part of STARFLEET. This report highlights the major projects, accomplishments, and challenges we faced in December, demonstrating our ongoing commitment to serving our members and their beloved pets.

Launch of STARFLEET Petfleet Collectable Product Line:

STARFLEET Petfleet 3 inch patch December marked the exciting launch of the STARFLEET Petfleet collectable product line in the STARFLEET Quartermaster Shop. This long-anticipated project highlights the creativity and dedication of our team, celebrating the 20th Anniversary of STARFLEET Petfleet with unique items that showcase our community's spirit. These products have been well-received, with several members already placing orders. The collectables not only provide STARFLEET members with fun and functional items but also serve as keepsakes of their involvement with our auxiliary. To access the shop, members must log in at qm.sfi.org, where they will find a growing collection of items to choose from.

Key Points:

- Launch of the STARFLEET Petfleet product line.

- Featured items: coins, patches, coasters, stickers.
- Positive reception and significant member engagement.

Website Scavenger Hunt and Photo Contests:

The STARFLEET Petfleet Website Scavenger Hunt concluded at the beginning of December. Participants explored our website, answering trivia questions about STARFLEET Petfleet's history and mission. Winners received unique prizes that celebrate their participation and knowledge. We also hosted two photo contests during November and December, encouraging members to showcase their pets in creative ways. The December contest featured a unique "doubleheader" format, challenging participants to submit photos of shelter/adoption pets and speech bubble captions. These activities have strengthened member engagement and fostered a sense of community.

Key Points:

- Website Scavenger Hunt completed, winners awarded.
- November and December photo contests enhanced member interaction.
- Positive response to creative and engaging contests.

Educational Content by Deborah Keyes

Deborah Keyes has become an invaluable contributor to STARFLEET Petfleet, sharing insightful posts about pet care and health. Her articles on vaccinations, allergies, mental health benefits, and pet exercise have been highly appreciated by members. These educational posts not only inform but also inspire members to consider the well-being of their pets more thoughtfully. Deborah's contributions have been so impactful that she has been invited to submit content for our quarterly newsletter, broadening her reach within STARFLEET.

Key Points:

- Informative posts on pet health and care.
- Topics included mental health benefits, exercise, and allergies.
- Invitation extended to contribute to the quarterly newsletter.

Accomplishments:

Celebration of STARFLEET Petfleet's 20th Anniversary:

The 20th Anniversary of STARFLEET Petfleet was a major milestone for our auxiliary. We celebrated this achievement with the launch of a commemorative collector's coin and a full range of products designed to highlight our history and achievements. These collectables have been a hit with members and underscore the creativity and enthusiasm that defines STARFLEET Petfleet. The Anniversary also allowed us to reflect on the growth and success of our auxiliary over two decades, inspiring us to continue striving for excellence in the years ahead.

Key Points:

- Celebrated the 20th Anniversary of STARFLEET Petfleet.
- Launched collector's coin and other commemorative products.
- Positive response from members and a renewed sense of pride.

Successful Website Launch and Engagement:

The recent launch of the STARFLEET Petfleet website has proven to be a transformative development for our auxiliary. This platform has streamlined operations, offering tools for membership registration, event promotion, and data management. The website also serves as a central hub for our members to connect, share experiences, and engage with STARFLEET Petfleet activities. The new website has not only increased efficiency but has also significantly enhanced our outreach and communication capabilities.

Key Points:

- Website launch has streamlined membership and operations.
- Enhanced engagement with events, contests, and promotions.
- Continued development of tools for member interaction.

Looking ahead, we remain committed to maintaining the momentum of our success and furthering the mission of STARFLEET Petfleet. Our next quarterly newsletter, scheduled for February 1, 2025, will feature more updates and insights to keep members informed and inspired. [Register.](#)

Issues/Problems:

Quartermaster Product Listings:

Although the product line launched successfully, delays in adding some items to the STARFLEET Quartermaster Store have limited members' ability to purchase from the full collection. Two newly designed patches, along with other items, are still awaiting upload to the store. This delay impacts the availability of these products, which are highly anticipated by our membership. Efforts are underway to resolve these issues by following up with the Quartermaster team.

Key Points:

- Delays in listing some products in the Quartermaster Shop.
- Awaiting confirmation of patch arrivals.
- Follow-up with Quartermaster team in progress.

Membership Database Integration Challenges:

STARFLEET Petfleet continues to face challenges in integrating its membership database with STARFLEET's InfoServe system. This issue arose after key personnel resigned, leaving no clear pathway to resolving the matter. In the interim, we have effectively managed our records using a dedicated database integrated with the new website. While this workaround has proven functional, discussions with Admiral Bran Stimpson are ongoing to find a long-term solution that aligns with STARFLEET operations.

Key Points:

- Database integration stalled due to staffing changes.
- Interim solution through self-managed database.
- Ongoing discussions with STARFLEET leadership.

Resources Needed:

Petfleet is waiting for the Quartermaster to add the remaining products from December, including two new patches and the metal Delta Paw Comm Badge, which are on the way from the manufacturer. We expect these items to be available for SFI members by mid-January.

The success of our product sales in the Quartermaster store is exciting. In 2025, we plan to use the proceeds to invest in more products and physical awards for our members. Our ultimate goal is to raise enough funds to donate to an animal-related charity, giving back to the community that inspires us.

STARFLEET Corps of Engineers

Chief of Engineers

Stephen Hebbend-Back

chiefengineer@sfi.org

Vice-Chief of Engineers

Jayden Tyronian

dep-cis@sfi.org

Major Projects/Efforts

Work on the Education Services re-branding to match current IP guidelines continues.

Requests have slowed now the holiday season is here, with likely pickup in the New year period.

STARFLEET Sciences (SFSCI)

Director

Barb Barton

sfsci-director@sfi.org

Deputy Director

Pam Kingsley

sfsci-depdirector@sfi.org

Major Projects/Efforts:

Command

Fleet Captain Barton awarded well-deserved shore leave to her staff during the holidays, of course they all still worked hard on serving the Fleet. Captain Pam Kingsley worked on team building with our liaisons and is organizing our first liaison meeting along with Fleet Captain Barton and Ensign Monice Butt.

Operations

Captain David Yee developed our SRT website and application form which went live in December. He also updated the SOL Speaker Series page, reformatted 3 more training specialty training record pdfs, updated training specialties, maintained website content, and generated many oceanography academy challenge certificates.

Chief of Staff

Our Chief of Staff Matthew Osborne-Graham hired our new Deputy Chief of Staff position, Ensign Liz Calhoun. We are excited to have her on our staff!

Education

Education will not be releasing three courses during January out of respect for the fact the Academy will be handling the SF DPP recertification process during January. The plan is to do the next 3 starting February 1 with Part 2 of the Oceanography Challenge starting on February 15.

Education's first STEM project, borrowed from 12th Brigade SFMC, was sent to be included in the newsletter. It showcases the chemical reaction of baking soda and vinegar, or as the SFMC members of 12th Brigade like to call it, ornamental ordinance. Our plan for the New Year is to have a STEM project for the Cadets in every issue.

The first trivia is still on track for January.

Communications

CMDR Ed Markham continued getting the word out on all our activities via social media outlets.

Liaison Program

The Regional Sciences Liaisons Programme has eight fine Liaisons serving their Regions and the Sciences Auxiliary. We plan to hold a meeting with all the liaisons on Saturday January 25th with a special presentation by Admiral Richard Heim, Region 1.

SRT Program

Fleet Admiral Michael Malotte worked with Captain David Yee to launch the Scientific Research Team (SRT) on our website, complete with an online application form.

Accomplishments:

Ensign Monica Butt created a design for a Sciences comm badge, which was further developed by the Corps of Engineers. We are looking forward to having them produced in early 2025.

Although everyone was given shore leave, staff continued their hard work on our programs. Captain Yolonda Whitworth and Ensign Butt of our Education Department released the next three specializations in the series during the month of December: Astronomy, Biology, and Entomology. There were 16 participants accomplishing a total of 44 certifications in the program.

We all but finished the Oceanography Challenge, which fully ends on December 31 at 11:59pm CST. If things continue to stand as they currently are, we had a total of 35 participants with 1 person achieving Distinction. Region 12 rocked this challenge with 7 members completing it, followed by Region 4 with 5 members, Region 3 and Region 5 tying with 4 members, Region 1 and Region 7 tying with 3 members, Region 1 and 11 tying with 2 members, and Regions 9/15/17/20 all tying with 1 member a piece. Overall, this was a great way to end the year.

Fleet Admiral Malotte launched our highly anticipated Scientific Research Team (SRT) program this month! SRTs are the smallest units in the STARFLEET Sciences Auxiliary. They are chapter-based, and size can vary, consisting of a single member or dozens. The member in charge of overseeing the SRT is referred to as the Lead Researcher (LR) and their second in command is the Lead Research Assistant (LRA). The primary purpose of the SRT is to serve as an informational and communications resource for the chapter in all things science. Through this, we can enhance interest in science within the chapter's membership and promote science education wherever possible. Its secondary mission is to share this information and communication with other like-minded individuals through the STARFLEET Sciences Auxiliary via the Region Science Liaisons. Its third mission is to foster participation in science-related activities. Visit our [website](#) for further information or to apply.

FT CAPT Barb Barton has been working hard on making Sciences accessible to SFI members globally with the creation of Regional Sol Liaisons, reaching out to the Director of Accessibility to improve accessibility, and working with the Diplomatic Corps on compiling a list of translators. We have had an offer of services to translate documents from English to Afrikaans – our Editor is looking into how feasible it will be from a design point of view to translate the full magazine layout or whether it would have to be only the text, or a simplified layout.

Issues/Problems:

We are still looking for more members to join our Regional Sol Liaison program, at present we only have three. There are also several Regional Science Liaison positions open. Anyone interested can visit Volunteer Services on the SFI website to see the job postings.

Resources Needed:

We submitted a comm badge idea to the Corps of Engineers and will need seed funding to produce them once the design is finalized.

STARFLEET Tactical (SFTA)

Director	Michael Rosen	tactical@sfi.org
Deputy Director	Daniel Adams	dep-tactical@sfi.org

Major Projects/Efforts

1. Newsletter Launch - Infinite Probabilities

Starfleet Tactical has successfully launched its first newsletter, Infinite Probabilities, to positive feedback. Deputy Director Daniel Adams has played a key role in ensuring the successful launch of this initiative. The newsletter will be released quarterly, and we encourage members to contribute by submitting articles for future editions. Those interested in submitting content can contact us directly.

2. Upcoming Staff Positions

In response to the growing interest and activity, we are planning to expand our team. One key position we will be introducing is an Awards Coordinator. Additional staff roles will be announced in upcoming updates.

3. Star Trek Online Fleet Activities

Our Star Trek Online (PC) fleet remains a primary focus, with regular sessions held every Saturday night. These sessions have provided a consistent platform for community engagement and fleet development.

4. Planned Events for the New Year

-Several exciting events are planned for the upcoming year, including:

-Gaming with the VCS Twitch Stream Tentatively January 31st.

-Learn to Play Star Trek Adventures Sessions: Interactive sessions designed to teach participants how to

play Star Trek Adventures tabletop RPG.

Issues/Problems:

Will need some help getting forms set up on the website for reporting.

STARFLEET Intelligence (SFIN)

Director

Yolonda Whitworth

sfin-director@sfi.org

Deputy Director

Michael Quigley

sfin-depdirector@sfi.org

Major Projects/Efforts

We are finishing the member handbook for SFIN which is currently 95% completed. The core part of staff has been put together, we are about to list a bunch of openings for people to apply for. We will be having our first staff meeting later this month. The next major project we have slated is the over haul of the website and the start of the convention database.

Accomplishments:

With the exception of some minor items, the SFIN Handbook is now complete (currently at 95%), which we managed to do in a month. We have the core of staff put together, have set up a chain of command, and we have a battle plan for this year on what we wish to accomplish as a team.

Resources Needed:

Who do we contact for setting up email addresses for our staff members?

STARFLEET Diplomatic Corps (SFDC)

Chief Ambassador

Nadja Crocker

sfdc-chiefambassador@sfi.org

Vice Chief Ambassador

Magali Kaufman (Acting)

sfdc-depchiefambassador@sfi.org

Major Projects/Efforts

I'm afraid things have been on pause due to my private life

Issues/Problems:

I have been dealing with personal emergencies left and right and am now stressed by the end of the semester. But I know for a fact I will be on semester break in February and will finally have time to resume my duties and get everything running to a point things won't need to be put on pause just because I'm busy

STARFLEET Auxiliary Services Headquarters (SFAS HQ)

Director Auxiliary Services

Ryan Case

das@sfi.org

Deputy Director Auxiliary Services

Mark Anderson

Sfas-dasdep@sfi.org

Chief of Staff, SFAS

Anthony Leopard

sfas-cos@sfi.org

Current Projects:

Social Media Policy - Reassigned to SFAS-COS

- 70% (TBD)

Google Drive Policy/Collection - Assigned to All SFAS Chiefs/Directors

- 60% (TBD)

SFAS Websites - Assigned to All SFAS Chiefs/Directors

- 100%

SFAS Handbook - Assigned to DAS

- 100%

SFI Email addresses

- 100%

Individual Service Meetings [Twice per year]

- 100%

Group meeting with all SFAS leaders [Twice per year]

- 100%

Wordpress User policy

- 90%



OFFICE OF THE VICE-COMMANDER, STARFLEET
ADMIRAL RYAN CASE
SCC | 71413

VCS@SFI.ORG

Happy New Year, STARFLEET!

As we welcome 2025, I hope this message finds you and your families in good health, high spirits, and ready to embark on another fantastic year of STARFLEET adventures. It's an exciting time for our organization as we continue to grow, adapt, and innovate together. I wanted to take a moment to share some updates and highlights from the final quarter of 2024, as well as what lies ahead in the coming months and the final year of this administration.

As expected, a host of important initiatives emerged from the most recent Admiralty Board (AB) meeting in Q4 2024:

- Two New Committees Established:
 - A Committee for Organizational Changes has been formed to gather and evaluate ideas for potential improvements to STARFLEET's structure and operations. This group will focus on exploring new opportunities to enhance the member experience and streamline processes across the organization.
 - A Database Review Committee has been created to assist in making a finalized decision on our much-needed database overhaul. This committee will play a critical role in helping us move forward with modernizing our systems to better serve STARFLEET's members and operational needs.
- Restructuring of the IC Guide Committee:

The IC Guide Committee has been restructured to ensure that it is well-equipped to handle the planning and execution of our annual International Conference (IC) with greater clarity, organization, and member engagement.

MHB Updates and SFDPP Reminder

Several important changes are coming to the Membership Handbook (MHB), which will be released in February 2025 following the closure of the SFDPP (STARFLEET Data Protection Policy) renewal window. Speaking of the SFDPP, this is your friendly reminder to renew your certification before the window closes! This annual renewal is a key requirement for all members, and we want to make sure everyone is up to date. Don't delay!

A Special Thank You

I'd like to take a moment to express my heartfelt gratitude to Lauren White, who has been my trusted partner-in-crime throughout my leadership journey in STARFLEET. Lauren has been with me since my days as a Regional Coordinator and served as my Chief of Staff with more patience and grace than I could ever give in the same position. She has decided to step back for a well-deserved break, but her contributions and friendship are truly appreciated. Thank you, Lauren, for your support, even when I didn't always deserve it.

New Opportunities

With Lauren stepping back, my office will be opening two new positions, which will be advertised on the Volunteer Resources site in the coming weeks. If you think you have the skills, time, and passion to serve in one of these roles, I encourage you to reach out and express your interest. I'd love to hear from you! As we kick off the new year, I want to thank each of you for your dedication, enthusiasm, and contributions to STARFLEET. It's an honor to serve alongside such an incredible group of people. Together, we've accomplished so much, and I'm confident that 2025 will be another banner year for our organization.

As the signoff always says...
Onward and Upward!

VADM Ryan Case, VCS
CO, USS HAISE
NCC-74664 - Jackson, MS



OFFICE OF STARFLEET OPERATIONS
ADMIRAL JOHNATHAN "GUMBY" SIMMONS
SCC | 23195

OPS@SFI.ORG

[Editor's Note – Ops Data will always be approximately 2 report cycles behind release date as MSRs/RSRs are due on the 10th/15th of the previous month]

Greetings Fleeters!

As of 19 November there are 4931 members serving aboard 205 chapters in the Fleet. Only 9 chapters failed to report this month. That's fantastic! What else is fantastic is that all AB members reported on time! This extends their 100% reporting streak to a record smashing 6 months! Way to go AB!

2 chapters are on standby for non reporting for three months in a row. They are:

- Columbia
- Hecate Battle Group

4 chapters are in drydock. They are:

- Serenity
- Republic
- Charleton Station
- Ascalon

Turning to Ops News... The Third Annual STARFLEET Operations Recruitment Contest begins Jan 1st 2025 and runs to Jun 1st 2025. Prizes will be awarded to 1st, 2nd and 3rd places plus a special award for the most renewals added at the request of the CS. So get the word out across the Fleet... it's recruitin' time!

This is a reminder to all COs and XOs that you must recertify your SFDPP credentials. The Ops staff has recertified including yours truly.

That's a wrap for this issue.

Keep on Fleeting!
 See you in 30...

Gumby

SFI SHOC

Vice Admiral Steven P. Bowers SCC#52370

Current Shakedown Chapters:

Name	Registration	City of Charter	CO	Class
USS Decker	NX-3030	Raleigh, North Carolina	Charles McLeod	Adamant
USS Apollo	NX-1751	Frisco, Texas	Robert Zane	Constitution
USS Veritas	NX-74100	Killeen, Texas	Dustine Freeman	Sovereign
USS Mae Jemison	NX-97007	National Harbor, Maryland	Dean Rogers	Odyssey
USS Andalucia	NX-74657	Benalmadena, Spain	Chris Pittarelli	Interpid
USS Rhapsody	NX-97003	Brenton Harbor, Michigan	Aaron Heminger	Odessey

SFI DTS

Admiral Alex Rosenzweig SCC#10712
DTS@SFI.ORG

Here's the DTS report for SD12411:

DTS activity picked up slightly in November on the chapter interaction level, while there was more activity in the various departmental offices. One new vessel reservation request was received, for an established class. No chapters requested to change class or registry. No new shuttlecraft were reserved. Two decommissionings were logged, and one name was released following decommissioning and the usual hold period. No new classes were approved. On the departmental offices side, ASDB has asked follow-up questions regarding the inquiry from the USS Kaga regarding designs for the 23rd Century Kaga-class light carrier (mentioned last month). ASDB has also been requested to wear its think-tank hat and discuss the question of what type of ship would be best to describe the Argonaut-class. New application forms developed for requests for new classes are essentially now complete. ASDB is also working on finalizing the Ouroboros-class fightercraft proposal, and CAPT Melrose and CAPT Bond are close to completing the design history and specs. OTI responded to the initial ship-type inquiry regarding the Argonaut-class, and ascertained that there is no authoritative data out there. The baton was then passed to ASDB. Work has continued on updating the Trek Timeline and the expansion of the Office's collection of vessel and station silhouettes for use in publications or for other graphical needs. Work is progressing on formalizing the new Office of Research and Development, with BGEN Liam Smith doing a lot of work on that. ENS Sean Beorn, our newest Schematic Artist, is working on drawings of the Archer-class, Tauriel-subclass scout. We also continue to search for persons to take postings in the Office of Schematic Art, so the weight is not only on a single person.

BGEN Liam Smith has also been working with me on, and taking point on the direct development of, a new full website for DTS. This work is essentially complete, and we are preparing to announce the site's readiness for member use. There will continue to be updates in the future, but the Phase I work is essentially done.

Names approved for new vessels (either on shakedown cruises or preparing for same) include:
USS Fenrir NCC-80124 Luna-Class Exploratory Cruiser

Name/Class/NCC changes approved for starships/stations include:
[NONE THIS REPORT]

New classes approved include:
[NONE THIS REPORT]

Names approved for shuttlecraft include:
[NONE THIS REPORT]

The decommissioning/deactivation of the following vessels was noted per the report of ADM Simmons, or from other sources, and their names are now listed as on-hold, as per standard protocol, pending any decision to reactivate those vessels:

USS Jack Fletcher NCC-2127 Federation-Class, Federation (II)-Subclass Dreadnought
USS Wolf 359 NCC-52359 Steamrunner-Class Fast Frigate

Additional releases of names for those vessels having left STARFLEET can now take place, the requisite 6-month waiting period having passed. Therefore:

Names now available following chapter withdrawal from STARFLEET and 6-month waiting period:
USS Russell Casse

ASDB:

CAPT Scott Melrose reports that November was again a somewhat slow month for the Bureau. As usual, he has been keeping in contact with all members of the Bureau through the Facebook group chat.

There have been no new formal design proposals sent to the ASDB webmail currently. However, there was a request on a collaboration over a month ago from Commander Matthew Ross of the USS Kaga (NX-63101), located in Ishikawa, Japan. They would like to have more comprehensive visual schematics than what currently exists. CAPT Melrose responded to them, and provided what was currently available. Also, he asked what they were looking for, and is waiting for a response before proceeding any further.

Also, the request from BGEN Patrick Devine regarding the Argonaut-class starship (see OTI) has been passed to ASDB as a "think tank" operation to provide some technical insight into the Argonaut-class that

appeared in the 2022 Ships of the Line calendar. Since this has been an officially published design, it is considered in the pre-approved category for use by 'FLEET chapters, but with so limited information available, there had not been available data to pre-classify it. CAPT Melrose has begun the process of assessing the request, but has not yet discussed this with other ASDB staff or had a chance to respond to BGEN Devine.

ASDB's deputy director, BGEN Liam Smith, has been creating some updates for the new ASDB New Class Applications prior to adding them to the new DTS website. We all have high hopes this will help shorten the time in getting new class designs approved. Presently the new applications are being reviewed by the Department of Technical Services for final approval. (With minor edits, this has since occurred. – AR)

The only other item to report on is finishing up on the Orourbos-class fightercraft design proposal that is being worked on by CAPT Melrose and CAPT Lourdes Bond. They are completing the design history and the final specifications, and it is their best hope to have this two-year journey completed, with a whole new design from the ground up, very shortly.

OTI:

OTI received one inquiry in November, from BGEN Patrick Devine of the USS Thermopylae. His chapter is considering the use of the Argonaut-class that appeared in the 2022 Ships of the Line calendar. Since 1) there is little authoritative information out there, and 2) the ship's designer, artist Michael Wiley, has not responded to multiple inquiries over the years on this subject, the matter is being remanded to ASDB, following a precedent used after the release of "First Contact" (for the four new ship classes introduced, aside from the Enterprise-E, in that film) to develop an idea for how STARFLEET might define this class of vessel.

In addition, the Office has been engaging on various platforms, however, providing information and commentary. Most of OTI's other activities have continued apace. OTI is continuing to add material from the "Picard" novels to the Trek Timeline; these are almost caught up. The next series to be rewatched will be either "Prodigy" or "Strange New Worlds", but there will also be Season 5 of "Lower Decks", which has begun. OTI has also continued to assist the Avenger in the creation of its interiors for both an MSD graphic and deck plans, and now the development of a Lost Era proto-runabout. Work continues on the expansion of the Office's collection of starship silhouette graphics, for use in upcoming publications as needed. Next up will be figuring the best way to make the entire collection available for use, possibly by submitting it to the Graphics Repository on sfi.org or posting in the OTI subsection of the DTS website.

ORD - Office of Research & Development

Work is moving forward on formalizing the Office of R&D, which will become a focus for Star Trek technologies other than starships and ship systems. Personal gear (communicators, phasers, tricorders, etc.), individual user interfaces, and similar types of tech will be a major focus here. Still to be finalized is the "official" office description, which will be added to the website and related DTS documents. BGEN Liam Smith has been taking the lead on this, and has already been working on articles/tech guides for future member reference.

OSA - Schematic Artist:

Our newest Schematic Artist, ENS Sean Beorn, has taken on his first project, the Archer-class, Tauriel-subclass scout, a variant by Bill Krause on the original design by Masao Okazaki. He is expecting to have the work completed in December.

We also continue to search for additional personnel to fill positions in this office, so the weight is not all on one person. The position had been posted on the Volunteer Resources webpage, but it vanished after less than a couple of months. This is an ongoing need, so a new listing submission was made to 'FLEET Volunteer Services, hopefully active through the end of 2025. Multiple new postings have appeared, but not this one, and I remain concerned that the listing has not been restored. Just because one person responded does not mean we do not need others.

And that's the news!

In Service...
ADM Alex Rosenzweig
Director, Department of Technical Services
Director, Office of Technical Information



OFFICE OF STARFLEET COMMUNICATIONS
ADMIRAL LUCY FERRON FRANCK
SCC | 53002

COMMS@SFI.ORG

With *The Communique*' coming out January 1, the month of December was consumed with preparing for publication. It's always more challenging this time of year because of the holidays' busy schedule for everyone. Other than from R20, we have not received newsletters being produced by the Auxiliaries, regions or chapters. It would be good for promoting Auxiliaries in particular if they would send theirs in for us to see what material we can share in the CQ for the whole Fleet to see. The CQ is in need of a regular contributor of recipes and we will post that vacancy soon. We also plan to make a promotional page for the QM store a regular inclusion for the CQ. With the shortness of time, we couldn't get it worked out for this issue. Vince Ceraso was added as a Staff Writer and will have a regular feature story. Featuring the Medical Auxiliary in this issue's Photo Contest worked out very well. Next issue will feature the Tactical Auxiliary.

Deputy Comms/Mailchimp Director Trisha Tunis reports that in the first 24 hours after the CQ was delivered, 42.0% opened the email. The Mailchimp was sent to a total of 4,089 email addresses, with 1.1% (46) bounces. Trisha sent new CMS Matt Ingles the list of bounced emails from the last Mailchimp mailing (the surveys), and he's researching/ updating so they will be correct next time. Trisha has brought to my attention a feature in Mailchimp that would allow us to resend the email to everyone who didn't open the Mailchimp after 10 or 30 days. It's worth a try to see how it works so I've approved the resend of the CQ Mailchimp in 30 days.

The Social Media Services Director reports that all was good in December. There were a number of requests to join the Facebook groups and only ONE did not complete the required questions. That was amazing! Posts have been plentiful and clean, many from one or two members of Region 1 who have a habit of reposting numerous items multiple times every day. After seeing the announcement that STARFLEET Fandom Academy is now the official name, I have instructed all SMS personnel to change references in our social media wherever the old name may appear, especially on Discord. Pinterest continues along as usual. Audience figures for the month show that 27.3% of users are from the United States, 9.1% from Germany, 6.2% from the United Kingdom, and 40% are listed as "other." We still hope to begin putting out content for BlueSky in January, but the person I think will work on that has not responded to me in a few weeks (probably busy holidays).

We still need a Public Relations Director. No applicants came about from the Volunteer Resources posting the last month, but it will be reposted next week. Maybe now that the holidays are past we may get someone interested.



OFFICE OF EDUCATIONAL SERVICES LIEUTENANT GENERAL TJ ALLEN SCC | 66154

CES@SFI.ORG

CES OFFICE

Welcome to the New Year and those that return to us or those that have just joined.

The Educational Services has been rumbling and moving forward. We have worked to get out the SFDPP mainly to those that require it. We did get some feedback from those that were testing it early for us and got most of the changes in. The Official Release was January 1, 2025.

I am also working with the DPO office to prep for the Audit at the close of SFDPP which should be around February 1, 2025. Remember if you have elevated permissions (those out side of seeing your own info) you do have to have this done before February 1. Now each department may have given a different timeline and you should follow that. However final closing will be February 1, 2025.

I have spent my Christmas through New Years assisting both Academies in preparing the new year gradesheets. Hopefully, the Directors did appreciate it. I know the SFA Commandant and MTC Superintendent did appreciate it. Part of the other updates I am trying to work with my team to get done is the New Logo and Name for SFA. The Facebook page for the Educational Services, Moodle, and the Educational Services Website has been changed thanks to Jayden. If the Name is elsewhere such as on an Auxiliary Webpage or another Facebook group it needs to be changed.

Again Welcome to the New comers and the ones still with us. Hope you enjoy your experience.

Educational Services are always here. ces@sfi.org and dep-ces@sfi.org are the best ways to get us.

SFA NEWS

From the Desk of the STARFLEET Fandom Academy Commandant:

We finished 2024 with slightly lower numbers than previous months, but that is typical for December. There were 1,617 total courses taken by 238 individual students. Some of those numbers include the early access for SFDPP that started on December 15th.

For the year, we had wonderful participation in STARFLEET Fandom Academy. The total number of courses taken for the year was 26,878. A total of 1,137 individual students took courses.

SFDPP has reopened for all, and even with raising the passing grade to 80%, there have only been a few unsuccessful attempts. We will be offering online tutoring sessions for those who need assistance.

We are always looking for people to join our staff. The Volunteer Resources page has a permanent listing for Assistant Directors, and we encourage people to apply. You can contact me at sfa-academy@sfi.org for more information. Additionally, if people would rather contribute without becoming a permanent part of our staff, you can also contact me about that.

General Jill Rayburn
Commandant, STARFLEET Fandom Academy

SFMCA NEWS

The STARFLEET Marine Training Centre currently comprises 3 Institutes containing 14 colleges with over 160 available courses.

December saw the completion numbers pick up just a touch from November with 82 courses completed successfully. Infantry was once again the most popular course at 21 completed, most likely due to the current 12BDE Marine Challenge. Professional Development came in second with 18 courses, while Armor

came in at 12. 11 out of 14 Branches had students, and the most common score was in the Honors range [42%], then Pass [40%], with 18% of the students acing the exams. We welcomed 5 new Marines into the fold.

Currently all Colleges have a director.

We are still looking for three Deans to oversee the Institutes. If you are interested, the application can be found on the SFI website at Volunteer Resources - STARFLEET (sfi.org)

All awards and courses should be up to date. If you think you are missing something on your transcript or don't have an earned certificate, please reach out to me at sfmcasuperintendent@sfi.org and we'll research it and get you what you're owed. If you ever have any questions, please don't hesitate to ask. I can be reached via email, Facebook, Messenger, and on Discord.

General Michael Malotte
Superintendent, Marine Training Center



OFFICE OF INFORMATION SERVICES
ADMIRAL BRAN STIMPSON
SCC | 52416

CIS@SFI.ORG

GOOOOD MORNING STARFLEET!

Did anyone else hear Robin Williams voice? No, ok well thought I would just check.

First off, I want to say thank you to Commander STARFLEET David Nottage and Vice-Commander Ryan Case for asking me to step over from STARFLEET Membership Services to take the reigns of STARFLEET Information Services. Also, thank you to the Admiralty Board for their approval of the appointment. Lastly, I want to thank former Chief of Information Services Erin Poole for her leading this team since the start of the current administration.

With Erin stepping away from this position, a few others stepped away as well. Those include Chris (STARFLEET's lead Database developer) and Ivar (InfoServ database staffer) With them both leaving this will cause some delays in resolving issues in our current database and of course some delays with designing and implementing of the new membership management system.

Since taking the role, I have been working on evaluating the code that has been developed. This is a large task that will take some time. In addition to all the IT infrastructure functions of Information Services, I also have the duty of being the STARFLEET Data Protection Officer (DPO). Obviously, a large part of those duties is the annual STARFLEET Data Protection Policy (SFDPP) recertification for anyone that has elevated membership information access. The 2025 recertification course is already in the testing stage (and probably live by the time you read this.) Huge thank you to TJ Allen (Deputy DPO and Chief of Educational Services) for stepping up in the interim and making sure this very important piece of STARFLEET's data compliance.

I am working with the remaining InfoServ staff to keep things moving forward and pivot as needed. We were able to purchase the necessary lifetime license in order to protect our web presence and those that we host. We now have our own licenses instead of 'borrowing' licenses from others on our team.

If you have any questions or items for Information Services, please feel free to drop me an email or hit me up on Discord (I am typically available there.) Thank you for your patience while I get up to speed and start to work on the various priorities for the department.



OFFICE OF MEMBERSHIP SERVICES

REAR ADMIRAL MATT INGLES

SCC | 52416

CMS@SFI.ORG

CHIEF OF MEMBERSHIP SERVICES - RADM MATT INGLES

Have had multiple meetings with members of the department in the hopes of getting everyone up to speed with the changes in the department. Have received 3 applications for the Director of Processing so hopefully we will actually be able to field a team for processing again. The department has taken over the recruitment contest from OPS and will be putting that out soon.

For 2024 we processed 2309 membership renewals and 694 new memberships that breaks down to approximately 2189 Singles, 485 Fam 2, 171 Fam 3, 110 Fam 4, 45 Fam 5, and 40 Fam 6. I say approximately as I am sure that the spreadsheet used for manual tracking is not 100% accurate due to human error. Doing the math this reflects approximately 4577 members but this number does not count those with lifetime memberships or those who have paid for extra years before the rate increase last year.

SENIOR DEPUTY CHIEF OF MEMBERSHIP SERVICES - RADM FRANK PARKER

DIRECTOR OF VOLUNTEER RESOURCES - RADM FRANK PARKER

Requisitions submitted: 3

Applications submitted: 6

For organization chart updates, please email vr@sfi.org. Remember to immediately notify volunteer resources of staff changes and new hires.

DIRECTOR OF RETENTION - LCDR GILES EATON

Overview

This report provides an update on the ongoing efforts to develop and enhance retention strategies within STARFLEET International.

Current initiatives

1. Member feedback: implementing surveys and focus groups to gather insights on member experiences and needs.
2. Engagement programs: creating personalized engagement plans to strengthen community ties and improve member satisfaction.
3. Recognition efforts: establishing recognition programs to celebrate member achievements and contributions.
4. Professional development: expanding training and development opportunities to support member growth and retention.

Next steps

- Analyze feedback to refine strategies.
- Implement new engagement and recognition initiatives.

Conclusion

Continued focus on innovative retention strategies will enhance member loyalty and contribute to the overall success of STARFLEET.

DEPUTY CHIEF OF MEMBERSHIP INTRODUCTIONS - LCDR MATTHEW OSBORNE-GRAHAM

Met with the chief of membership services and director of volunteer resources to discuss my new role as Deputy Chief Of Membership introduction. Will be working on looking at the membership mailchimp as per the chief of membership services request. Completed SFDPP before Christmas.

DIRECTOR OF ONBOARDING - LT ALBERT DIAZ

Met with Chief Of Membership Services on december 20th to discuss moving forward with onboarding via mailchimp. Will meet with membership's mailchimp subject matter expert(sme) in January to begin having these emails go out and work around the limitations of the current system. Completed SFDPP on 12/19.

DIRECTOR OF ORIENTATION – CMDR L. DEWAYNE NICHOLS

Continue work on orientation manual and video based materials. Work was slowed during December because of laptop failure. Hope to have a virtual orientation session by March of 2025.

DIRECTOR OF RECRUITMENT – CMDR T. JEZNACH

Gathering input from chapter members on usable con props.
Continuing search for regional recruiting and retention liaisons
Building a tri-fold pamphlet for approval by SFI COMMS.

DIRECTOR OF PROCESSING – RADM MATTHEW INGLES

Membership applications processed as of 1600 est on 12/31/24 :

Renewals	New
177	39

Membership Applications received but not processed in the month. If not paid within 3 weeks of being submitted and no response from submitters they will be deleted.

Renewals Paid	Renewals Unpaid	New Paid	New Unpaid
0	3	0	0

Pending: These numbers are cumulative and reflect more than just the current month

Pending	SFDPP Pending	SFDPP Hold
0	2	29

- These are paid for memberships: those in pending are due to staff not having time to finish the processing but will be done soon. Those in sfdpp pending and sfdpp holds are waiting for either email or dob info to be provided by the members and will be processed as soon as info is provided.
- Applications in sfdpp pending status over 3 weeks have been moved to hold status, which is why this number can continue to grow.

DEPUTY CHIEF OF RECOGNITION – FCPT KELLI CAPLETTE

Deputy Chief of Recognition comments:

- Addressed the problems with the oom program with the CMS. The OOM manual and nomination form have been edited and sent to the Director Of Merit for review and comments. I am making adjustments and then will send the final draft to cms for review.
- Updating the recognition manual after discussion with the CMS; will forward final draft to CMS when edits are completed.
- Asked the CMS when access to the google drive for member services will be available.
- 2024 Annual award and order of merit records are ready to be archived. They will be sent to the CMS for uploading to Google Drive folder, or will do it myself, if permission is given.

Director of Orders of Merit Report: ADM Pam Michaud

- OOMs Earned for this Period: 44
- OOMs Completed this Month:
 - 18 Samaritan 2nd Class
 - 5 Babel 3rd Class
 - 1 Cochrane 3rd Class
 - 1 Darmok & Jalad 3rd Class
 - 2 Dionysus 3rd Class
 - 9 Gaea 3rd Class
 - 6 Rand 3rd Class
 - 1 Roddenberry 3rd Class
 - 1 Samaritan 3rd Class
- OOMS in Queue
 - None

- OOMS Not Approved: 4
 - Babel 3rd Class - Self-Nomination Not Allowed
 - Babel 3rd Class - Had Already Been Earned Within Last 6 Months
 - Babel 3rd Class - Had Already Been Earned Within Last 6 Months
 - Babel 3rd Class - Had Already Been Earned Within Last 6 Months
- Comments:
 - 2024 Totals
 - 1st Class - 208
 - 2nd Class - 86
 - 3rd Class - 159
 - Total - 453
 - 119 More Awards Given Than In 2023

Director of Promotions Report: ADM Richard Sams

Number of Promotions Completed this Period: 0

- Promotions in Queue: 1

Comments: The pending promotion is carried over from last month due to waiting on more information from the nominator.

Annual Awards Report: FCAPT Kelli Caplette

The problems experienced in the process this year are going to be examined and suggestions made on how to correct them. The process itself is also going to be reviewed to see where changes can be made to improve the process and the program overall.

DIRECTOR OF MEMBER HELPDESK - CAPT CHRIS PITTARELLI

The help desk received 75 tickets, resolved 67 and replied to 86 tickets. The breakdown is below.

CIS: 2 assigned, 1 open, and 1 resolved
CMS: 13 assigned, 2 open, and 11 resolved
HDM: 18 assigned, 2 open, and 16 resolved
InfoServe: 19 assigned, 2 open, and 17 resolved

Our response time has continued to be in the 24 hour time frame. Knowledge base update is progressing. The help desk is awaiting the cloud setup for the new help desk.



STARFLEET FINANCIAL OFFICE VACANT

CFO@SFI.ORG

The role is currently vacant so no report was received, but the report in the recent issue of the *Communique* is appropriate for current data.



VIC INFO
ADMIRAL JERRY TIEN
SCC | 11697

IC@SFI.ORG

Reporting month: September 2024

Reporting officer: Jerry Tien

Activities: Doing some community outreach to event organizers who may be interested in co-hosting our IC.
Encouraged members to consider submitting IC bids.

Issues: N/A

Submitted by Jerry Tien, IC Liaison