

**COMMAND STATUS REPORT**

**OCTOBER 2024**



**KLINGON BIRD OF PREY**

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## OFFICE OF THE COMMANDER, STARFLEET FLEET ADMIRAL DAVID NOTTAGE SCC | 28197

[CS@SFI.ORG](mailto:CS@SFI.ORG)

Greetings and I hope this Communique finds you well!

We continue the progress moving forward to strengthen STARFLEET into the future is going strong with new Committees and new processes. We are working hard going forward for the benefit of SFI with a focus on “new blood”. Here is an update on where we are:

As of today, The Administration has these new, completed or is still progressing on:

- Keep an eye out for announcements on IC25 and IC 26 as we will have information very soon on both.
- We have sent out a Membership census to ascertain the talent pool of our organization. This Survey is within your communique mail chimp and is completely voluntary. We do hope to get more responses. Once of the major issues with a volunteer organization is that sometimes we don't know what we don't know and so we look to learn more about you and how member can participate by spreading the talent pool to decrease burn out. Please participate.
- We are in the active process of updating the Style Guide/Intellectual Property Usage and the Member handbook
- SFDPP is currently in testing mode. Reminder that all members having to needing enhanced access will be required to take the recertification in January of 2024.
- We have Posted Fleet Admiral (retired) Mandi Livingston to the posting of Chief Cadet Officer. Look for plans coming in the near future.

### More Work Ongoing:

- Ongoing creation of the new database platform continues. We have had a few setbacks but have a hard launch date now for by the end of year. We keep getting closer and closer. Infoserv is working hard to get it done.
- The Clean-up of the dataset continues in collaboration with the Admiralty Board as a reminder those that do not conform to the update information regulations may get left behind until they update. It is better to do it now where it will take minutes vs waiting until the transition then it may take days to get you up to par.
- Directorships: Outstanding departments are: the Master Chief Petty Officer (MCPO). This posts is on the VR site and we are compiling the information. We are looking at the current applicants and will have these filled soon.
- Further updates and clarifications within the Membership Handbook to enhance the experience and protect our membership. The MHB is in revision and will be presented to the AB for approval by the November meeting.
- We are still progressing looking at the Intellectual Property of the Organization ensuring no infringement on to the Franchise owners. We have been looking first at the STARFLEET and REGIONAL heraldry. These two segments are a part of the Corporation of STARFLEET and want to ensure we follow the vague rules set forth by the Franchise Owners. Their words are “if it looks like Trek, Smells like Trek they own it, and absolutely do not make any money from it”. Which is an idle threat that they are bigger and richer from a litigation standpoint than we are. We are also making recommendations to the Chapters. Chapters as the semi-autonomous and “Club” segment of the organization are offered comments and help, to better their heraldry but are NOT being forced make changes, with the understanding that they are responsible for their actions and choices if the Franchise Owners decide to take action. STARFLEET will not be responsible if a chapter is hit for IP infringement. I am so thankful to the members that have complied and taking our offer to help via the CoE to bring us up to par.

## Commander Starfleet Travels

If you have an event that you wish me to come to your area do let me know and I will work it into my schedule. I in preparation to head back to Hawaii in the coming week and will be back planning my 2025 travels once I get resettled there. I am looking into R11 for sure.

The following are reports from your Executive Committee and Staff Members giving you the State of the Fleet.

Getting it done, while having fun!



Fleet Admiral David Nottage - SCC#28197  
Commander - STARFLEET, International Inc.  
Commanding Officer, USS Golden Gate / NCC-2562 - San Francisco, CA

## OFFICES UNDER THE CS

### INSPECTOR GENERAL REAR ADMIRAL STEPHEN STOTT SCC | 46891

[IG@SFI.ORG](mailto:IG@SFI.ORG)



#### 1. Members assigned to the IG Office:

Rear Admiral Stephen Stott – IG  
Brigadier General Jared Fielder – Deputy IG/ Alpha Quadrant AIG  
Commodore David Jamison – Beta Quadrant AIG  
Delta Quadrant AIG – Vacant  
Captain Gerhard Pretorious – Gamma Quadrant AIG

#### 2. Recent Regional Coordinator Elections:

Region 4 Special Election completed with Ronald Coleman winning the term ending January 31, 2026  
Region 2 nomination phase began October 1, 2024.

#### 3. Active investigations:

IG Investigation #2407-29006 (Evidence gathering)  
IG Investigation #2408-11007 (Report submitted to CS for review and decision)  
IG Investigation #2408-10008 (Evidence gathering)  
IG Investigation #2408-12009 (Evidence gathering)

#### 4. Administrative issues:

Revising IG handbook to reflect changes in the MHB.

End of Report.  
Live long and prosper,  
RADM Stephen Stott  
Inspector General

### JUDGE ADVOCATE GENERAL CAPTAIN MIKE WATKINS SCC | 53958

[JAG@SFI.ORG](mailto:JAG@SFI.ORG)



Greetings to the Commander, Starfleet,

These are the active matters and JAG case status of this office for the month of August 2024:

1. IG Investigation #2407 – 29006: Status: The case is progressing through the interview process. This case has two complainants and one defendant.
2. IG Investigation #2408 – 10008: Status: The case is progressing through the interview process.
3. IG Investigation #2408 – 11007: Status: Interviews of Complainant, Defendant, and Witnesses completed. The IG is preparing his final report.
4. IG Investigation #2408 – 12009: Status: Interviews complete. The IG is preparing his final report.

**Current Staff:** I have one staff member, Chief of Staff Major Justin O'Donnell. I am in the process of recruiting more staff.

**Other Notes:** This office maintains a good rapport with the Inspector General Office and Staff. If there are any questions regarding this report or other matters related to the JAG Office, please feel free to contact me at the JAG office: [jag@sfi.org](mailto:jag@sfi.org).

Respectfully Submitted,  
CAPT. Mike Watkins, Esq.  
STARFLEET JUDGE ADVOCATE GENERAL

**DEPARTMENT OF DIVERSITY**  
**DIRECTOR - FLEET CAPTAIN ALICIA MUHAMMAD**  
**SCC | 75608**



Our Continued Mission to Celebrate Infinite Diversity in STARFLEET

Dear STARFLEET Members,

I hope this message finds you in good spirits. I am delighted to share with you exciting new developments as we continue to enhance our commitment to diversity and inclusivity within STARFLEET.

Our Current Direction

The STARFLEET Diversity Group Facebook page remains committed to championing the Big 8 identities, ensuring all members feel included and valued. We are refining our approach to better align the diversity themes of *Star Trek* with real-world inclusivity, creating a space that both entertains and educates.

In 2025, we will emphasize our commitment to cultural diversity by celebrating a range of global heritage events. These observances will highlight diverse identities and show our commitment to fostering an inclusive STARFLEET environment.

Here's a preview of what content is coming in 2025!

**Scottish Heritage Month: Honoring Celtic Traditions**

In April 2025, STARFLEET will celebrate Scottish Heritage Month, focusing on authentic Scottish culture and its representation around the world. There will be activities for a fleet-wide Celtic awareness event the weekend of April 12-13. Chapters are encouraged to host activities celebrating Celtic music, dance, and history.

**Committee Members:**

Lt. Kendra Isabel Chemaly, FCAPT David Refitt, FCAPT Jess Odell, RADM Eilidh Douglas Montgomery, and CMDR Sid Coville (IDIC Liaison).

**Pride Month: A Celebration of Inclusion and Service**

In June 2025, STARFLEET will honor Pride Month with informative content and a fleet-wide service weekend on June 14-15. This event will encourage chapters to seek out service activities, highlighting our commitment to equality and inclusion. Pride Month will reinforce our dedication to a respectful and inclusive fleet.

**Committee Members:**

CMDR Paul Habeck, ENS Stephanie Coburn-Mitchell, FADM Mandi Livingston, FCAPT Randy Mitson, CRMN Pascal Dax, CMDR Matthew Ross, Lt. Amanda Dunklin-Goodman, and FCAPT Alicia Muhammad (IDIC Liaison).

**Committee Volunteers Needed**

We are currently looking for 4-6 volunteers to join our 2024 Winter Holiday/Festivals committee to help plan and organize content, beginning with Halloween! If you're interested, please send a message to CMDR Sid Coville through the Diversity Facebook Group Page!

**Exciting STARFLEET Office of Diversity News!**

We are thrilled to announce a new addition to our IDIC team:

CMDR Sid Coville from Region 13, serving aboard the USS Septarian, has joined us as the new Deputy Director of Diversity!

**About CMDR Sid Coville**

Commander Coville brings a wealth of experience with organizational diversity and has a professional track record of fostering inclusive practices. CMDR Coville's appointment underscores our dedication to making STARFLEET a place where every member is represented and respected. Join us in welcoming CMDR Sid Coville to the STARFLEET Office of Diversity!

**Coming Soon! STARFLEET IDIC Survey!**

We're excited to announce our upcoming Diversity Survey! This survey is an initiative to ensure everyone in STARFLEET feels included and heard. We hope to learn about fleet-wide demographics along with some fun

*Star Trek* themes. Your responses will help us enhance our communications and support all members of STARFLEET. Stay tuned for details on how to participate.

Thank you for your continued support as we celebrate diversity within STARFLEET.

Warm regards,  
FCAPT Alicia Muhammad  
Live Long and Prosper!

## **HERALDRY COMPLIANCE**

### **CAPTAIN DAVID YEE**

### **SCC | 72399**

[HERALDRY@SFI.ORG](mailto:HERALDRY@SFI.ORG)



Have been approached by several chapters regarding their logos.

Am currently working with The Academy regarding their logo and branding. Have been added to an academy review committee for new colleges and materials so I can check them for compliance.

Still using the interim guidelines until the formal ones come out.

### **Membership Perks Department**

Director

David Reffitt

[dop@sfi.org](mailto:dop@sfi.org)

This month's report is kind of thin. Still unpacking and trying to find all my paperwork. I have reached out to several of my previous contacts to try and get them onboard.

I was able to secure a new perk this month. It is PopFunk. They offer licensed merchandise. The new perk is live in the database. This discount is only available on *Star Trek* merchandise. So on the top tabs, use the drop-down menu or type in "*Star Trek*" to see what they have. I know several people were looking at stickers to give away at gatherings. They have a lot of different bundles to choose from.

Nothing new to report from my Liaison Officer's this month.

End of report.

### **Accessibility Services**

Director

Coleen Parker

[sfcoa@sfi.org](mailto:sfcoa@sfi.org)

For September's guides, photosensitivity and low vision/partial vision were produced.

Contact has been established with Tactical, Petfleet, SFSO, SFMC, and medical for ongoing dialogue related to accessibility for those auxiliaries.

An application was filed and approved for a College of Accessibility, which will broaden the use of materials and make them available to a different segment of the membership.

# AUXILIARY SERVICES

## DIRECTOR - ADMIRAL RYAN CASE

### SCC | 71413



Auxiliary Services By the numbers:

Service	Total Members	Total Units (SFMC and SFSO)	Total Regional Officers (Brigade OICs, ASGs, etc.)	Total Pets	Status
STARFLEET Marine Corps	1055	131	16	-	Permanent Auxiliary Service
STARFLEET Special Operations	270	58	6	-	Permanent Auxiliary Service
STARFLEET Medical	391	-	24	-	Permanent Auxiliary Service
PETFLEET	614	-	-	1093	Permanent Auxiliary Service
STARFLEET Sciences	58	-	-	-	Permanent Auxiliary Service
STARFLEET Corps of Engineers	73	-	-	-	Permanent Auxiliary Service
STARFLEET Diplomatic Corps	13	-	-	-	Provisional Auxiliary Service
STARFLEET Tactical	191	-	-	-	Established Auxiliary Service
STARFLEET Intelligence	122	-	-	-	Provisional Auxiliary Service

### Reports by Service

#### STARFLEET Marine Corps (SFMC)

Commandant Edward C. Tunis III [sfmcdant@sfi.org](mailto:sfmcdant@sfi.org)  
 Deputy Commandant Christopher Boggs [sfmcdepdant@sfi.org](mailto:sfmcdepdant@sfi.org)

#### Major Projects/Efforts

##### DEPDANT REPORT:

The MFM has been updated and posted for the Marines to access. We're currently working on updating a number of other manuals, some with minor changes and others with major overhauls.

The DepDant's Reading Challenge is off to a roaring start since it's reopening August 10th after the conclusion of IC24.

##### INFOCOM REPORT:

INFOCOM is currently being worked by the Commandant and Deputy Commandant as we're looking for a new COINFOCOM.

##### MTC (Marine Training Center) REPORT:

The STARFLEET Marine Training Centre currently comprises 3 Institutes containing 14 colleges with over 160 available courses.

September was a slow month with only 28 courses completed successfully. Leadership took top honors



as the busiest school, with 14 courses. Medical and Professional Development and shared second with 4 courses each, Infantry and Support were third, while Aerospace and Mecha each had one apiece. Only 7 Branches had students in September and the most common score was in the Honors range (50%), followed by Pass (36%) with 14% of the students acing the exams. We welcomed 3 new Marines into the fold.

Currently all Colleges have a Director.

We are now looking for three Deans to oversee the Institutes. If you are interested, the application can be found on the SFI website at Volunteer Resources - STARFLEET (sfi.org)

All awards and courses should be up to date. If you think you are missing something on your transcript or don't have an earned certificate, please reach out to me at [sfmcasuperintendent@sfi.org](mailto:sfmcasuperintendent@sfi.org) and we'll research it and get you what you're owed.

All changes have been implemented and the MTC is running smooth. We'll continue to update everyone with the changes as the dust settles from all the reconstruction. If you ever have any questions, please don't hesitate to ask. I can be reached via email, Facebook, Messenger, and on Discord.

General Michael Malotte  
Superintendent, Marine Training Center

#### **FORCECOM REPORT:**

**\*\*COMMAND OIC DOIC DATA\*\***

COForceCom (name and rank): Lieutenant General Michael J Timko Sr

COForceCom e-mail: [sfmcforcecom@sfi.org](mailto:sfmcforcecom@sfi.org)

DCOForceCom (name and rank): Vacant

DCOForceCom e-mail: [sfmcforcecom@sfi.org](mailto:sfmcforcecom@sfi.org)

**\*\*SFMC DATA\*\***

Corps Strength (active/reserve):

Current Report Previous Report Net Change

Active 505 507 -2

Current Report Previous Report Net Change

Reserve 551 542 +9

Current Report Previous Report Net Change

Units 109 103 +6

**\*\*AWARD DATA\*\***

Awards Requested Awards Approved Awards Denied

August 23 16 7

Awards Requested Awards Approved Awards Denied

September 0 0 0

During the reporting period we had 7 awards denied due to insufficient information. These awards were given two weeks to response and sent a final notice email at the two week mark. None of them responded, so awards were put in the denied pile.

**\*\*CORPS MISSION DATA\*\***

SFMC Reporting

We are now collecting reports via Google Forms. We had a few stragglers that still went to the website and

reported using Gravity Forms. They were contacted and requested that they report via the correct reporting system.

Even after 4 months, units are still utilizing Gravity Forms even though they have been repeatedly instructed via Discord & Facebook to refrain from using that reporting type. Links to the Google Forms were posted in Discord & on Facebook. The links are have even been changed on the SFMC website. Best guess is they are still utilizing this reporting method by links stored in their web browsers.

**\*\*CORPS CHALLENGE DATA\*\***

Brigade Challenge Data:

No challenges were requested during April 2024 or May 2024.

SFMC Reading Challenge This activity is now organized by the Deputy Commandant's Staff.

**\*\*COMMENTS/PROBLEMS/SUGGESTIONS\*\***

Comments/Problems/Suggestions:

We are actively seeking new DCOFORCECOM's. Information for the positions has been submitted to Volunteer Resources but has not yet been posted.

Lieutenant General Jari James has been internally promoted to Operations Officer. Ms. James already knew how to use the tool to add & remove chapters, so it made sense to put her in charge of this.

Actions taken to rectify: None

**Accomplishments:**

The Marine Force Manual has finally been completed and the Corps been notified so they can take a look at it. It's been a long time coming.

**Issues/Problems:**

None at this time

**Resources Needed:**

None at this time

**STARFLEET Special Operations (SFSO)**

Director

Denise Rush

[SFSO@sfi.org](mailto:SFSO@sfi.org)

Deputy Director

Mike Watkins

[depcmd.sfsos@sfi.org](mailto:depcmd.sfsos@sfi.org)

**Major Projects/Efforts**

We are working on a special project for the CS. We are also redesigning the SFSO Scarab logo to incorporate the current SFI banner.

**Accomplishments:**

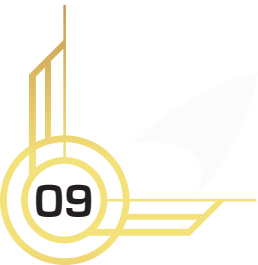
We are steadily growing in numbers and we had 4 units activated in the month of September.

**Issues/Problems:**

.None at this time.

**Resources Needed:**

None at this time



## STARFLEET Medical (SFMD)

Surgeon General  
Deputy Surgeon General

Captain Lynn Harper  
Wade Poitras

[surgeongeneral@sfi.org](mailto:surgeongeneral@sfi.org)  
[medicaldsg@sfi.org](mailto:medicaldsg@sfi.org)

### Major Projects/Efforts

As September came to a close, a notable increase in registrations was observed on the STARFLEET Medical website, with seven new members joining, bringing the total to 391 registered individuals.

In terms of accolades, several medical professionals were recognized for their contributions. Awards were given to individuals for various achievements, including the Allied Health Star, with two recipients. Additionally, multiple honors were presented, such as the Dr. Crusher Award and the Nurse Chapel Award. A range of service awards acknowledged commitment to the organization, with bronze awards celebrating one year of service, silver awards for three years, and gold awards for five years. The dedication of these members was commendable, with many receiving multiple recognitions.

Throughout this period, certificates played a significant role in acknowledging training and accomplishments. Twenty-three certificates were issued for various training programs, with a notable certification in the Interspecies Medical Exchange Program highlighting collaboration across species. A few individuals received certifications in different levels of core medical training, while others excelled in specialized training programs, with one individual completing an impressive ten specialties.

In addition to training, various challenges were undertaken, resulting in 179 certificates awarded for achievements in reading and physical activity challenges. Overall, a total of 222 certificates were issued during this timeframe, reflecting a vibrant engagement within the medical community. The Women of *Star Trek* Medical 2024 (Part 2) launched in September and is proving to be quite popular! Other current fleet-wide challenges include the Reading Challenge and the Proxima Step Challenge. Both are ongoing and represent a large cross-section of our membership.

### Accomplishments:

New appointments were also announced, with several individuals taking on significant roles in different regions, enhancing leadership within the organization.

Exciting developments were on the horizon, including the launch of new training programs and awards, such as the Dr. Phlox Community Service Award and the Dr. McCoy Command Award. Updates were made to training manuals to ensure compliance with heraldry requirements, and efforts were underway to enhance the organization's online presence.

STARFLEET Medical continues to develop our upcoming fundraising initiative. We have chosen to support Doctors Without Borders, a cause that aligns perfectly with our mission of providing aid and care to those in need.

The latest edition of the *Hypospray* was launched on September 15th – and we could not be prouder of this beautiful webzine. This edition focuses on STARFLEET Medical members' favorite Star Trek episodes and characters and is a great read. We are so thankful to our dedicated editor and her team of assistants. Bravo!

Lastly, support for initiatives focused on women's health was prioritized, reflecting a commitment to fostering inclusive and supportive environments within the medical community. The work accomplished during this period underscored a collective dedication to excellence and progress within STARFLEET Medical.

Respectfully submitted by,  
Commodore Lynn Harper  
Surgeon General, STARFLEET Medical  
Regional Coordinator, Region 13  
CO, USS Renaissance

**Issues/Problems:**

None at this time

**Resources Needed:**

None at this time

**PETFLEET**

Director

Commander Randy Mitson

[petfleet@sfi.org](mailto:petfleet@sfi.org)

Deputy Director

Matthew Doucet

[petfleet\\_dep@sfi.org](mailto:petfleet_dep@sfi.org)

**Major Projects/Efforts**

Expanding the STARFLEET Petfleet website to a multipage format. We have completed around 17 out of the planned 30+ pages, including key sections like Events, Awards, and Resources.

Developing STARFLEET Petfleet-branded products (patch, collectable coin, Comm Badge inserts) for the SFI Quartermaster shop.

**Accomplishments:**

Completed about half of the new multipage website.

Developed, designed, and researched price quotes for the Crest and Coin products intended for the Quartermaster shop.

**Issues/Problems:**

Petfleet requires the budgeted seed funding from STARFLEET to proceed with purchasing products for the Quartermaster shop and web development plugin purchase.

There has been no response from the Quartermaster after two email attempts, causing delays in getting supplier quotes and listing new products.

**Resources Needed:**

Budgeted seed funding from STARFLEET.

Cooperation from the Quartermaster to research and purchase products.

**STARFLEET Corps of Engineers**

Chief of Engineers

Stephen Hebbend-Back

[chiefengineer@sfi.org](mailto:chiefengineer@sfi.org)

Vice-Chief of Engineers

Jayden Tyronian

[dep-cis@sfi.org](mailto:dep-cis@sfi.org)

**Major Projects/Efforts**

- There was an increase in GFX workload after the VIC/ IC2024 and it was very much all hands to the pump to assist, fortunately requests have since returned to their more usual levels.
- As we have some new GFX artists on board I realised that we needed new guidelines for IP compliant seals etc... Working with HCO David Yee we have managed to provide a basic do's n don'ts artists guide when it comes to any GFX designs that SFICoE does for fleet going forward.
- Work continues on both the ES brand and the move of completed GFX works to the VCS cloud space.

**Accomplishments:**

In collaboration with HCO an IP guide for SFICoE GFX Artists produced and distributed (Ongoing as new issues are dealt with and instructions deployed by HCO).

**Issues/Problems:**

I'd like to once again remind all members of the fleet that any requests for work be logged via the corps website under 'Job Requests' We've had several instances recently where members have approached the artist directly which potentially could lead to overwork and it also means we have no idea what work is being engaged in, that we should be aware of, this may also impact jobs that have already been logged. We manage workflow and prioritise the work based on triaging the work vs staff availability, if a job is critical then that once a job is logged please contact us with the job details and we'll look into prioritising it higher if

required.

So in short please log any requests through our website: <https://coe.sfi.org/>

It was recently brought to my attention that there was a pre-existing Facebook group using the 'STARFLEET Corps of Engineers' name and some STARFLEET branding as part of their Facebook identity. After some investigation it was determined that this group had no affiliation with our auxiliary. I contacted the group administrators, asking if it was possible for them to change their group name as this could cause confusion with fleet to the official auxiliary and their informal group. After some to-ing n' fro-ing via DM's their group name and banner was changed just enough, which should reduce that confusion amongst fleet hopefully, and as it is not a very active group with very different subject matter, I now consider the matter closed.

### **Resources Needed:**

Better awareness how the request system works.

### **STARFLEET Sciences (SFSCI)**

Director

Barb Barton

[sfsci-director@sfi.org](mailto:sfsci-director@sfi.org)

Deputy Director

Pam Kingsley

[sfsci-depdirector@sfi.org](mailto:sfsci-depdirector@sfi.org)

### **Major Projects/Efforts:**

This month, our Education department was proud to announce that we launched the inaugural three certifications for the Science's Specialization program. We are coordinating with STARFLEET Academy to launch the first three of the specialties for October along with running the Science's next Academy Challenge.

Work has started on the Cadet program, and we hope to make contact with the new Cadet Officer that was announced this week to see how we can work together.

We have been expanding our memberships and getting new applications for members pretty much every day.

Our Comms Director had to step down due to a lack of time and we have placed an ad in volunteer resources for a new Comms Director, though we have not as yet gotten any applications. We have asked our Media specialist Ed Markham to place an ad on our Facebook page and will be sending emails to region coordinators as well to try and get them to spread the word.

We have continued our SOL Speaker series, which has been a great success, and have speakers lined up into the new year now.

We are still thinking about making SFSCI merchandise, but this has not made much progress this month.

We submitted an article to the latest CQ detailing our recent activities, and R20 liaison ENS Monica Butt has submitted an article to the Runabout, R20's newsletter. ENS Butt has been very active this month trying to establish contact with every chapter in her region and starting a chat for the region's science officers. She has been planning monthly quizzes and activities which she will share with them, to be launched soon.

Region 1 continues to be very active in science-related trips and meetings.

Submissions have been coming in for the next issue of the Even Horizon newsletter, which is due out in a month.

We are planning an online masterclass/chat for our regional liaisons with ADM Richard Heim of R1, who has been involved in SFSCI for many years and has a

### **Accomplishments:**

Our staff have had promotions and awards from the IC/VIC (listed on our Facebook site and too numerous

to remember at the moment!) and following our establishment as a permanent auxiliary, our Director was promoted to Fleet Captain and our Deputy Director to Captain.

**Issues/Problems:**

Please note the dropdown menu above and the latest CQ list SFSCI as an established auxiliary, not a permanent one. Please could these be updated?

FCAPT Barb Barton has been on sick leave for much of the month.

We are currently without a Comms Director. The rest of the staff seem to be coping with the resultant extra responsibilities at the moment, but the application closing date is 6th October and we currently have no applicants.

**Resources Needed:**

None at this time

**STARFLEET Tactical (SFTA)**

Director	Michael Rosen	<a href="mailto:tactical@sfi.org">tactical@sfi.org</a>
Deputy Director	Daniel Adams	<a href="mailto:dep-tactical@sfi.org">dep-tactical@sfi.org</a>
Major Projects/Efforts		

**Overview:**

This month has been quieter for the Tactical Division, but we have several exciting plans in the works for October. While we focused on maintaining ongoing activities, we also prepared new events and opportunities for community engagement in the upcoming month.

We are preparing to introduce two new tabletop games:

Buffer Time: The Lower Decks Card Game by Modiphuis

Mass Effect: Priority Hagalaz

Information and materials about these games will be shared with the community in the coming weeks to build anticipation and engagement.

Star Trek Online Participation:

We have continued to see regular participation in our Saturday PC Star Trek Online sessions. This consistent involvement has contributed to the growth of our fleet holdings in the game, strengthening our presence and progress within the Star Trek Online community.

Upcoming October Events:

In October, we will be launching several events to encourage participation:

Learn to Play Star Trek Adventures sessions, designed to introduce and engage new players.

Friday Night Overwatch 2 events, chosen for its cross-platform capabilities and free-to-play access, making it an accessible option for a wide range of participants.

Extra Life Fundraising Update:

Hurricane Helene hit close to home with VADM Dustin Williams being without power and internet for almost a week. We wish him and others impacted by the hurricane a swift and safe recovery.

**Accomplishments:**

Our ongoing efforts to raise funds for the Children's Miracle Network through Extra Life have been successful. To date, we have raised \$492, and we continue to encourage the community to contribute and participate in future fundraising events.

**Issues/Problems:**

None at this time

**Resources Needed:**

None at this time

**STARFLEET Intelligence (SFIN)**

Director	Matthew Doucet	<a href="mailto:sfin-director@sfi.org">sfin-director@sfi.org</a>
Deputy Director	Kevin Kirk	<a href="mailto:sfin-depdirector@sfi.org">sfin-depdirector@sfi.org</a>

**Major Projects/Efforts**

On standby for new director to be selected. Once that is done, the auxiliary will move forward in a new direction.

**Accomplishments:**

On standby for new director to be selected. Once that is done, the auxiliary will move forward in a new direction.

**Issues/Problems:**

On standby for new director to be selected. Once that is done, the auxiliary will move forward in a new direction.

**Resources Needed:**

On standby for new director to be selected. Once that is done, the auxiliary will move forward in a new direction.

**STARFLEET Diplomatic Corps (SFDC)**

Chief Ambassador Nadja Crocker [sfdc-chiefambassador@sfi.org](mailto:sfdc-chiefambassador@sfi.org)

Vice Chief Ambassador Magali Kaufman (Acting)

Major Projects/Efforts

Still waiting for the database access to get to work

**Accomplishments:**

I am sorry to report there haven't been any accomplishments this month, with waiting for the database access things are moving slow and I just moved so I was preoccupied with life. Sorry

**Issues/Problems:**

Just waiting

**Resources Needed:**

Database access

**STARFLEET Auxiliary Services Headquarters (SFAS HQ)**

Director Auxiliary Services Ryan Case [das@sfi.org](mailto:das@sfi.org)

Deputy Director Auxiliary Services Mark Anderson [Sfas-dasdep@sfi.org](mailto:Sfas-dasdep@sfi.org)

Chief of Staff, SFAS Anthony Leopard [sfas-cos@sfi.org](mailto:sfas-cos@sfi.org)

**Current Projects:**

Social Media Policy - Reassigned to SFAS-COS

- 70% (TBD)

Google Drive Policy/Collection - Assigned to All SFAS Chiefs/Directors

- 60% (TBD)

SFAS Websites - Assigned to All SFAS Chiefs/Directors

- 100%

SFAS Handbook - Assigned to DAS

- 100%

SFI Email addresses

- 95%

Individual Service Meetings [Twice per year]

- 84%

Group meeting with all SFAS leaders [Twice per year]

- 25%

Wordpress User policy

- 90%

**Resources Needed:**

None at this time



**OFFICE OF THE VICE-COMMANDER, STARFLEET**  
**ADMIRAL RYAN CASE**  
**SCC | 71413**

[VCS@SFI.ORG](mailto:VCS@SFI.ORG)

Greetings STARFLEET!

I am pleased to provide you with an update on the latest developments from the Office of the Vice-Commander, STARFLEET. I'll go ahead and admit that a number of items are repeats from last month but most are at 90+% completion rather than the 20ish% they were at when I reported on them in the last CSR.

**1. Agenda Creation for Q4 AB Meeting**

Currently, I am in the process of finalizing the agenda for the upcoming Q4 Admiralty Board meeting scheduled for November. This agenda will cover more topics than usual and pending issues that require resolution before the end of the year. I am working closely with the AB to ensure that all priority items are addressed in a comprehensive and timely manner. The goal is to create a productive and streamlined meeting that sets the foundation for the final year of our administration.

**2. Collaboration with IC Guide Committee**

I've been asked to officially join the IC Guide Committee as the most recent IC Chair. We are currently working on reformatting and recreating the existing IC Guide document to better serve future International Conferences. The goal is to develop a more acceptable and worthwhile form that can be used by future IC Chairs, providing clearer guidance and updated best practices for planning and execution. This will include revisions to logistics, budgeting, A/V setups, and volunteer coordination—learning from the lessons of this past year's event.

**3. Membership Handbook (MHB) Edit Update**

One of my ongoing priorities is ensuring that the most up-to-date version of the Membership Handbook (MHB) is available to our members. I'm working diligently to get the newest edits finalized and sent out to the fleet. This latest version includes necessary clarifications and updates that reflect the current operating procedures within STARFLEET. Members can expect to see this edition in the coming weeks, pending final review and formatting.

**4. Cataloging AB Resolutions**

A large part of my current workload includes cataloging all of the Admiralty Board (AB) Resolutions passed this calendar year. This effort is aimed at ensuring that we have a clear and accessible record of decisions and actions taken by the AB. By properly cataloging these resolutions, we aim to provide transparency and reference material for future decision-making. This catalog will also assist in improving the communication between the AB and our general membership.

**5. Successful Integration of Google Drive System**

One of the more positive developments in recent months is the successful integration of the Google Drive system among the Executive Committee (EC). Most of the EC members have transitioned to using this system, which has significantly improved file sharing, collaboration, and communication within the leadership team. As we continue to expand our digital infrastructure, I look forward to seeing even more improvements in efficiency and collaboration.

I am dedicated to continuing to serve STARFLEET in the best way possible and appreciate the support of the membership as we work through these important projects.

As the signoff always says...

Onward and Upward!  
VADM Ryan Case, VCS  
CO, USS HAISE  
NCC-74664 – Jackson, MS





# OFFICE OF STARFLEET OPERATIONS

## ADMIRAL JOHNATHAN "GUMBY" SIMMONS

SCC | 23195

[OPS@SFI.ORG](mailto:OPS@SFI.ORG)

[Editor's Note – Ops Data will always be approximately 2 report cycles behind release date as MSRs/RSRs are due on the 10th/ 15th of the previous month]

Greetins Fleeters!

We have a lot of good news to share with you from the Operations Department this month! First let's take care of the basics...

As of 16 SEP, there are 5114 members serving aboard 207 chapters in the Fleet. Only 6 chapters failed to report this month, which is the lowest amount of FTRs in many, many years. Those chapters are:

- Region 1 - Columbia, Serinity, MAAT
- Region 2 - Neptune
- Region 3 - Endurance, Hecate Battle Group

Turning to the AB, I am pleased to report that the RCs have extended their perfect reporting stretch to a record three months in a row! Congratulations, gang!

There are currently four chapters on StandBy. They are: Jack Fletcher, Wolf-359, Albany, and BortaS.

There are two chapters currently in DryDock. They are the Eagle and Pioneer. These chapters are in danger of being decommissioned for being understrength.

So, that wraps up an epic record setting month on multiple fronts.

Until next month, see ya around the Fleet! Gumby

### SFI SHOC

Vice Admiral Steven P. Bowers SCC#52370

Current Shakedown Chapters:

Name	Registration	City of Charter	CO	Class
USS Decker	NX-3030	Raleigh, North Carolina	Charles McLeod	Adamant
USS Apollo	NX-1751	Frisco, Texas	Robert Zane	Constitution
USS Veritas	NX-74100	Killeen, Texas	Dustine Freeman	Sovereign
USS Mae Jemison	NX-97007	National Harbor, Maryland	Dean Rogers	Odyssey
USS Andalucia	NX-74657	Benalmadena, Spain	Chris Pittarelli	Interpid
USS Rhapsody	NX-97003	Brenton Harbor, Michigan	Aaron Heminger	Odessey

### SFI DTS

Admiral Alex Rosenzweig SCC#10712  
[DTS@SFI.ORG](mailto:DTS@SFI.ORG)

Here's the DTS report for SD12409:

DTS activity dropped significantly in September, both on the chapter interaction level and within the various departmental offices. No new vessel reservation requests were received, and one chapter requested to change its class and registry. No new shuttlecraft were reserved. One decommissioning was logged, and no names were released following decommissioning and the usual hold period. No new classes were approved. On the departmental offices side, ASDB is working on finalizing the Ouroboros-class fightercraft proposal, and CAPT Melrose is working with CAPT Bond on the design history and specs. OTI did not have any

information requests, but continued work on updating the Trek Timeline developed by yours truly, as well as the expansion of the Office's collection of vessel and station silhouettes for use in publications or for other graphical needs. Finally, we continue to search for persons to take postings in the Office of Schematic Art, and received an application that looks very promising, though after an initial round of communication, the individual has been silent for a few weeks.

BGR Liam Smith is also working with me on, and taking point on the direct development of, a new full website for DTS. In September, Liam began development of web pages for various systems and equipment aboard ships, for eventual use by 'FLEET members playing with design details. This will be a project that will involve some time, but it is progressing [with some delays due to yours truly having missed a message. Oops!], and Liam has been working hard on this, along with his other roles.

Meanwhile, the Office of Research and Development, has remained in the discussion phase, and we'll have more news on that in the next few months, most likely.

Names approved for new vessels (either on shakedown cruises or preparing for same) include:  
[NONE THIS REPORT]

Name/Class/NCC changes approved for starships/stations include:

USS Comanche NCC-1999 Archer-Class Scout to NCC-1799 Constitution-Class,  
Bonhomme Richard-Subclass Heavy Cruiser

New classes approved include:  
[NONE THIS REPORT]

Names approved for shuttlecraft include:  
[NONE THIS REPORT]

The decommissioning/deactivation of the following vessels was noted per the report of ADM Simmons, or from other sources, and their names are now listed as on-hold, as per standard protocol, pending any decision to reactivate those vessels:

USS Wildrose NCC-74704 Intrepid-Class Cruiser

Additional releases of names for those vessels having left STARFLEET can now take place, the requisite 6-month waiting period having passed. Therefore:

Names now available following chapter withdrawal from STARFLEET and 6-month waiting period:  
[NONE THIS REPORT]

#### **ASDB:**

CAPT Scott Melrose reports that there still hasn't been too much activity at the Bureau within the past month. He has been keeping in touch with all members of ASDB with the Facebook group chat. At present there are no new design proposals. In fact, the only active design proposal is the Ouroboros-class fightercraft that CAPTs Melrose and Lourdes Bond are working on. A lot of the progress in the past month has been delayed due to the recent aftermath of the hurricane that swept through Scott's area and a recent loss in his family, but he still plans to get this design proposal completed very shortly. The only items to finish for it are the finalized specifications, on which CAPT Bond is assisting, and the complete design history, which CAPT Melrose expects to be completed by the next report.

#### **OTI:**

OTI did not receive any inquiries in September. Most of OTI's other activities have continued apace, with particular attention to the research that allowed the addition, last month, of the Copernicus-type station, as well as the Lamarr and Protostar-class ships, to our approved lists. OTI is also now adding material from the "Picard" novels to the Trek Timeline, which has further been determining which material from the First Splinter Timeline (aka the "novelverse") has to be eliminated from the Prime Timeline chronology (alas, quite a lot). The next series to be rewatched will be either "Prodigy" or "Strange New Worlds", but there will also be Season 5 of "Lower Decks" coming soon. OTI has also continued to assist the Avenger in the creation of its interiors for both an MSD graphic and deck plans. Work continues on the expansion of the Office's collection of starship silhouette graphics, for use in upcoming publications as needed. We are now just adding silhouettes for classes in use by STARFLEET as we add new classes. Next up will be figuring the best way to make the entire collection available for use, possibly by submitting it to the Graphics Repository on sfi.org or posting in the OTI subsection of the DTS website, when that comes on-line. Also still in the planning

stages is a project to prepare a set of ship views, all at a consistent scale, for use by STARFLEET, and some tech-related PowerPoint presentations.

**OSA - Schematic Artist:**

We continue to search for personnel to fill positions in this office. A position posting had been submitted to Volunteer Resources, and had been put up on sfi.org. The listing had vanished after less than a couple of months, so a new listing submission has been made to 'FLEET Volunteer Services, hopefully active through the end of 2025.

In the meantime, an application was received, and communication had gotten underway, with the potential for an exceptional candidate. However, he has not been responsive for several weeks, and I am wondering if he has had second thoughts. Here's hoping that things change!

And that's the news!

In Service...  
ADM Alex Rosenzweig  
Director, Department of Technical Services  
Director, Office of Technical Information



**OFFICE OF STARFLEET COMMUNICATIONS**  
**ADMIRAL LUCY FERRON FRANCK**  
**SCC | 53002**

[COMMS@SFI.ORG](mailto:COMMS@SFI.ORG)

September was CQ preparation month and that is a huge effort. The CQ was sent via Mailchimp on October 1 as scheduled. It was a big issue with 50 pages of informative and entertaining articles, reports, pictures and more. The recent IC and VIC were prominently featured. Many pages featured awards, promotions, Orders of Merit, and other recognition. All COMMS staff members were engaged in the CQ production in one form or another. We hope the new "Regions Roundup" and other inclusions mean more exposure for all Regions of the Fleet as well as all departments. Feedback on the CQ has been very positive. The newly purchased Survey Monkey was utilized for a Membership Census as requested by the CS. Staff writers are already working on articles for the next issue. The Medical Auxiliary will be featured in the next photo contest. Getting the auxiliaries involved is a new approach for the contest. All four photo contests for 2025 issues were announced in this one.

The "first 24 hours" report of CQ release shows that it was sent to 4,645 email addresses, with 4,565 successfully delivered. Bounces accounted for 1.7% (80) and Deputy Comms Chief Trisha Tunis has sent those to Membership Services for review and action. On the first day of release, 40.1% of members had opened the CQ. There were 10 requests to Unsubscribe that Trisha is handling. She has asked if the "+" email addresses should be eliminated from the mailing list. I told her not to do that until we are given instructions. Responses from the Membership Census are trickling in. Since release, I've heard from numerous members that they did not get the CQ this time, more than usual by far, and from different continents. They have Gmail accounts and we are wondering if Gmail is spamming SFI addresses again or more than before. It sure seems like it. "Opens" are about 10% down from usual and I wonder if that is why.

Public Relations reports that 20-30 more emails/messages were sent out seeking information about ad placements. It's really hard to get responses when we only have the "Contact us" website page to try to contact them. Our previous requests for assistance from RCs yielded little. COMM Carden plans to send out emails at least monthly to see if we eventually get responses. The Trek Tour ad that was first printed for the Las Vegas con was again in the Nashville and Chicago program books. I believe New Jersey and Dallas will be the next ones (our payment was good for 6 locations). We've been trying to get some kind of ad or promotion with SpaceCon in San Antonio, TX, later this month, but still no response after we told them that \$2000 was too much for us and did they have something that costs less. A connection was made with Destination Trek in the UK and we are putting in motion advertising for that event in 2025. There is no printed program book so it will be a website banner ad that will run three months leading up to the event. Payment details will be locked down before long and then we will get the ad designed.

Social Media division reports that more new members have been approved for the Facebook group recently. There are still quite a few requests that have to be denied because the questions were not answered with their SCC# etc. Feedback is being sent to them asking that they answer all questions if they want to be added (some are not members we realize, but are "phishing"). All seems to be going well.

I should hear soon if there were any applications for the 2 positions that I sent to Volunteer Resources last month. They were for Broadcast Producer and CQ Special Feature Contributor.



## OFFICE OF EDUCATIONAL SERVICES LIEUTENANT GENERAL TJ ALLEN SCC | 66154

[CES@SFI.ORG](mailto:CES@SFI.ORG)

Chief Educational Services – TJ Allen

Deputy Chief Educational Services – Jill Rayburn

Chief of Staff – Sam Black

Academia Council – composed of the heads and deputy heads of all campuses and the heads or deputies of the organizations represented.

### CES OFFICE

From the Desk of the Chief of Educational Services:

Good Morrow Folks and welcome to another month at the Educational Services.

I am glad to report things seem to be running smoothly. However, with Paramount looking at things, I am tasked to look at logos and manuals. Of course, I do send this down to my staff to assist. One major thing we are looking at is the name STARFLEET Academy. There is a show coming out that will be based on the name. Therefore, I had to really look at it.

I got a multitude of suggestions and I can say I got some I did not really like or some that were way out in left field. And Jill told me there were some she got that she did not want to send across my desk. I am pleased to announce that we have finally settled on a name. We wanted to keep SFA since it has been around for a long time. The name.... STARFLEET Fandom Academy.

The name change also required me to look at the logo. We had the name changed on the logo and sent it to the Heraldry Officer to review. He recommended that it is still too close to what is Star Trek. Jill and I racked our brains and she pulled out a photo of an old flag and it hit me like I want that incorporated. Therefore, I am pleased to unveil the new logo for the first time here:



This is the new logo with the lamp of knowledge in the center with a path leading to the knowledge. Thanks to Gerhard for making this and David Yee from the heraldry office reviewing this. These changes will be ongoing for a few months within the SFA so you may still see some of the old there until it is complete. Please, Please, bear with us through the times.

Now onto other announcements from the SFA Commandant and the MTC Superintendent.

And as always, Educational Services are always here. [ces@sfi.org](mailto:ces@sfi.org) and [dep-ces@sfi.org](mailto:dep-ces@sfi.org) are the best ways to get us.

LT General TJ Allen  
Chief, Educational Services

### SFA NEWS

From the Desk of the STARFLEET Fandom Academy Commandant:

A major announcement will be made public in the next few days, but we are reporting it here first. We are renaming the Academy to STARFLEET Fandom Academy at the recommendation of Commander, STARFLEET David Nottage. With the new directives from Paramount, and the fact that production has begun on the new television show, Starfleet Academy, we thought it prudent to be proactive and change our name

before Paramount could make the "request". We discussed several options, and decided to go with one that keeps the acronym SFA as we believe it will be easier for all. Our new logo has been approved, and we will be making the public announcement once a few other logistics are finished. At that time, we will begin changing the website and Moodle appropriately. Over the next several weeks, all of our documents (exams, manuals, certificates, etc.) will be changed. Please understand that this process will take time, as each document will have to be changed by hand by our staff.

Along with this, we will be undergoing a rebranding of Moodle. It is our hope that this will give the site a more professional look, being modeled after the websites of real colleges and universities. The rebranding will also be consistent with how STARFLEET is being branded, using approved colors and other visual standards. These changes will roll out carefully over the next few weeks, so everyone will start to see changes to the system. Please do not hesitate to contact us if you have any questions or problems.

Now to our normal news. September was a good month, with 2,430 courses taken by 169 unique students. The number of courses was up over 300 from last month, but there were a few fewer students. I attribute this to the wonderful challenge from STARFLEET Medical. We are also excited that the new Sciences Auxiliary has opened its training program. The staff members involved with those courses/colleges look forward to serving those members moving forward, and we understand that they will be expanding their training program in the future.

The new College of DS9 Alpha Quadrant Aliens is open and ready for business. This combines the former Bajoran, Cardassian, and Ferengi Orientation colleges into one college, and the staff is looking forward to serving the Fleet, and I believe they even have some plans for revision and/or expansion very soon. The College of Music is undergoing a complete overhaul top to bottom, and things look very promising. We are hoping that it will reopen in early 2025, and you can look forward to topics like video game music, female composers and Motown, and soon after that we will hopefully be offering basic courses in how to read music.

The College of Disney will be opening soon, and we hope that it will be a great activity for members of all ages, as well as families to do together (making sure of course that everyone does their own work).

There will be three schools: Animated Movies, Pixar, and Live-Action Movies (doing this allows us to keep the schools a reasonable size). In the future, this may be expanded to include some television and other courses.

We almost always have openings for Assistant Directors, and that is a permanent listing at the [Volunteer Resources page](#) (). You can also contact me to inquire about specific openings, but we still ask that you fill out the application.

General Jill Rayburn  
Commandant, STARFLEET Academy

## **MTC NEWS**

From the Desk of the Marine Training Centre Superintendent:

The STARFLEET Marine Training Centre currently comprises 3 Institutes containing 14 colleges with over 160 available courses.

September was a slow month with only 28 courses completed successfully. Leadership took top honors as the busiest school, with 14 courses. Medical and Professional Development and shared second with 4 courses each, Infantry and Support were third, while Aerospace and Mecha each had one apiece. Only 7 Branches had students in September and the most common score was in the Honors range (50%), followed by Pass (36%) with 14% of the students acing the exams. We welcomed 3 new Marines into the fold. Currently all Colleges have a Director.

We are now looking for three Deans to oversee the Institutes. If you are interested, the application can be found on the SFI website at Volunteer Resources - STARFLEET (sfi.org)

All awards and courses should be up to date. If you think you are missing something on your transcript or don't have an earned certificate, please reach out to me at [sfmcasuperintendent@sfi.org](mailto:sfmcasuperintendent@sfi.org) and we'll research it and get you what you're owed.

All changes have been implemented and the MTC is running smooth. We'll continue to update everyone with the changes as the dust settles from all the reconstruction. If you ever have any questions, please don't hesitate to ask. I can be reached via email, Facebook, Messenger, and on Discord.

General Michael Malotte  
Superintendent, Marine Training Center

## **CES Additions**

And in other news, I like to remind everyone that the Educational Services has an Accessibility Committee to assist those that may have some issues. I recommend if you are taking a course and need some assistance speak to the Director of the College and ask them to get you with the Accessibility Committee.

These ladies are working hard with the recommendations for Accessibility such as ADA and such to give larger prints of the manuals or a reader to help read the manuals. And they can let me know other ways we may can help.

And lastly, we are always looking for volunteers.



## OFFICE OF INFORMATION SERVICES

### COMMODORE ERIN POOLE

SCC | 82515

[CIS@SFI.ORG](mailto:CIS@SFI.ORG)

#### SFI Website

A new plugin has been implemented on our website, offering seamless integration with our internal database. This upgrade enhances the security and accessibility of members-only content, requiring users to log in before accessing specific pages and information exclusive to STARFLEET members. If you encounter a login and password prompt while browsing the site, please use your credentials associated with the database to proceed. This additional security measure helps ensure that sensitive information remains accessible only to authorized members.

In addition to the plugin, we have upgraded our events calendar to the pro version. This enhancement provides improved functionality and offers a more user-friendly experience for submitting and viewing upcoming events. One of the most valuable features introduced with this upgrade is the ability to schedule recurring events. This is especially beneficial for regular virtual or in-person meetings and events, as it reduces the need for manual resubmission each time the event takes place.

We strongly encourage all members, particularly event organizers, to take advantage of this upgrade by submitting any future events, including those held virtually, using our streamlined event submission form, which can be found at: <https://members.sfi.org/submit-a-starfleet-event/>.

To ensure that you don't miss any events, whether chapter meetings, fleet-wide activities, or special virtual programs, be sure to regularly visit the updated event calendar at: <https://members.sfi.org/events/>. This resource is continuously updated with the latest happenings and allows for easy browsing, making it simple to stay engaged with STARFLEET's activities across all regions.

#### New Database Development

Over the course of the month of September, the majority of development was focused on the Academy. Entities were created to hold information for institutes, colleges, courses, and grades. Each entity has a relationship to its parent entity, with the exception of grades, which are purposely independent but attached to the member. This way any refactoring of institutes, colleges, or courses will not affect the hardcoded grades. Data for each entity was imported from the current database with relative ease. After some collaboration with Tony and Ivar, a query to pull the grade information in a format that was suitable for the new entity was written, and grades now appear on the member's profile. Tools have been created under the Academy menu item for creating or editing courses and entering grades. These tools will move to testing over the course of the next month, by both Academy and Information Services volunteers.

Preliminary work has been done for permissions as these will be crucial to testing the new Academy functionality. Entities have been created to hold permissions tasks and roles, which are essentially a collection of permissions. The first roles to be implemented will likely include ship captains, XO's, academy staff, and a superuser. As development continues, roles and permissions will be created as needed to satisfy the variety of departments and types of staff STARFLEET employs.

#### InfoServ Internal Help Desk

Current Open Tickets: 1

Tickets Completed in September: 41

We're committed to efficiency and timely support. Our goal is to address most help desk tickets within a 48-hour window, ensuring smooth operations throughout SFI.

During September, our team focused on a critical task: assigning database permission packages. This involved granting specific access permissions to members who needed them for their duties.

In addition to database permission work, we handled a few email password resets. Cybersecurity is crucial, and we're here to help keep everyone's accounts secure.

*To make our service even better, here are some reminders:*



- *Include SCC Numbers: When submitting requests on behalf of others (like a colleague from your department), please provide their SCC number. It helps us locate their information swiftly.*
- *Be Detailed: The more specific and detailed your request, the faster we can process it. Clear instructions upfront save time and reduce back-and-forth communication.*

*Thank you for your cooperation, and remember: We're here to support you!*

### **InfoServ Manual**

The development of the Information Services (InfoServ) manual has been successfully completed. This document was created by team members to support the reopening of the affiliated STARFLEET Officer Leadership College (SOLC) Academy College, ensuring that the college's educational materials reflect up-to-date and accurate information about InfoServ operations.

At this stage, the manual is undergoing a thorough review to ensure that all content satisfies the IOLS Dean. Once the review phase is complete, the next step will involve the SOLC staff creating an entirely new exam based on the updated manual. This will replace the outdated exam, ensuring that the assessment aligns with the new materials and accurately tests students' understanding of modern InfoServ operations. The development of this exam will involve careful collaboration between InfoServ and SOLC staff to ensure it reflects the key concepts and practices outlined in the manual. We anticipate that the review process and subsequent exam creation will take several months.

### **New Database Transfer Preparation**

The migration of Academy grades has so far been successful. The current database links courses, course groups, and members to the grades with ids, which can be difficult to decipher when parsing the data. The database team was able to create a query that translated the ids to their descriptions making it easier to work with. A subset of grades for one member was selected and imported, and is now successfully displaying on that member's profile. This will work for all member grades as long as they are properly connected to the member that earned them. Connecting bulk grades to members will require some conversion of SCC numbers to member ids. When the bulk member import is complete, we will begin working on a method to resolve member ids to SCC numbers thus allowing us to bulk import grades.

The migration of members and the new frontend continues. We've resolved methods to bulk import the member data, and are migrating their chapters as well to allow for a more robust testing experience. In addition, we would like to present some of the new Academy functionality for members affiliated with that department to test and critique. Once we have a stable build on the server and feel the system is ready for members to test, we will be contacting those whose information has been imported and inviting them to the secure site to test. There will be a username and password to access the site that will be provided in the email. The login for the test database will be the registered email address and password from the current database.

### **SFI Servers Update**

Recently, we experienced a series of hacking attempts targeting our WordPress account, specifically focused on the main webmaster login credentials. These attempts involved repeated login failures, suggesting that unauthorized individuals were attempting to gain access to the administrative section of our website. Fortunately, due to the security measures we have in place, none of these attempts were successful, and our website's integrity was not compromised.

One of the key defenses that helped thwart these attacks is our use of the WordFence security plugin. This powerful tool is designed to monitor and protect WordPress sites from a variety of threats, including brute force attacks. In this instance, WordFence effectively blocked the offending IP addresses after three incorrect password attempts, preventing further attempts from the same source. This automated response worked exactly as intended, providing an immediate line of defense that minimized any potential risk. In addition to WordFence, we have implemented two-factor authentication (2FA) for all logins, adding an extra layer of security. With 2FA, even if someone were to obtain the correct password, they would still be unable to access the account without a second form of authentication—typically a code sent to a registered mobile device or email. This added measure significantly reduces the chances of unauthorized access, as it requires not only the password but also physical access to the authenticator.

We continue to monitor the security of our WordPress account and are taking proactive steps to strengthen our defenses even further. This includes regularly reviewing access logs, updating security plugins, and ensuring that all users follow best practices when it comes to password management and authentication protocols. Our team remains vigilant in protecting our website from potential security breaches, and we are confident that the combination of WordFence and two-factor authentication provides robust protection against most common hacking attempts.

While these measures have proven effective so far, we are always exploring additional tools and strategies to enhance our security posture, ensuring that our site remains protected as new threats emerge. We encourage all users with administrative access to remain cautious, report any suspicious activity, and ensure that their authentication methods are up to date and secure.

## Regional and Chapter Websites

Our two most recent additions to SFI hosting are Region 3 and the 3rd Brigade. Both are in the process of being set up as of this report.

All SFI Regions are eligible to receive a complimentary website hosted on SFI.org. To qualify, each Region must designate a webmaster responsible for overseeing website construction and management using the SFI WordPress multi-site platform.

In addition, SFI is now offering website hosting services to chapters and auxiliary units. Interested chapters can reach out to InfoServ directly for more information, while comprehensive packages are available on the QM site.

Outlined below are the two web hosting options we will offer:

Option 1: Host your website on our multi-site platform, [yourchaptername].SFI.org, providing access to various plugins, SSL certificate security, and other features. *Cost: \$65.00 per year*

Option 2: Host your current website with a unique domain on our servers. *Cost: \$75.00 per year*

Our SFI webmaster is conducting learning sessions for any SFI webmaster interested in learning more about WordPress. The March session received excellent feedback, and we plan to hold these sessions monthly going forward.

We are also exploring the possibility of providing basic website solutions for chapters that lack the technical expertise to create custom WordPress sites. Further details will be shared as discussions progress.

For inquiries, pricing details, or further information, please contact [CIS@sfi.org](mailto:CIS@sfi.org).



# OFFICE OF MEMBERSHIP SERVICES

## ADMIRAL BRAN STIMPSON

### SCC | 52416

[CMS@SFI.ORG](mailto:CMS@SFI.ORG)

#### CHIEF OF MEMBERSHIP SERVICES - ADM BRAN STIMPSON

Greetings Esteemed Members of STARFLEET!

First, I would like to take a moment and welcome the newest members of the Membership Services team. As announced in the latest CQ welcome Rear Admiral Frank Parker has been appointed as Director of Volunteer Resources. He has been trained up and should be hitting the ground running soon (if not already by this publication.) The second announcement is the appointment of Lieutenant Commander DeWayne Nichols of the USS Katherine Johnson and the Director of Orientation. DeWayne has been a member of STARFLEET since 2018 and is a Veteran of the US Army. I will be working with DeWayne to relaunch the office and get things moving.

As you have heard our Onboarding program has experienced a series of hurdles that have caused a serious delay in getting emails to the members. STARFLEET's email service provider restricts the amount of emails sent from our domain on a daily basis. We have decided to attempt to use the MailChimp service to create our Onboarding emails. Towards the end of September we sent out the first round of new member onboarding emails. These emails covered May to mid September totaling 340 members. These were just primary members of the new memberships. Secondary member information can be requested from the Director of Onboarding, or submitting a Helpdesk ticket. We are using a free membership on MailChimp currently, and that limits the amount of emails that we can send. As this test run appears to be a success, I will be working to see about implementing this service for the onboarding of members.

We here at Membership Services, hope that everyone enjoys the change of seasons and the upcoming holidays no matter how you celebrate.

#### DEPUTY CHIEF OF MEMBERSHIP SERVICES - COMM Lauren White

I've officially handed off Volunteer Resources to the new Director, RADM Frank Parker. Thanks to Frank for getting up to speed so quickly. Forward focus will be compiling and reviewing the department manuals that will form the full Membership Services manual.

#### DIRECTOR OF ONBOARDING - LT ALBERT DIAZ

After a brief family leave, I will be working with the Chief of Membership services to restart onboarding information communications to go out to our membership. Past attempts at onboarding letters were met with mostly positive responses especially from newer members.

#### DIRECTOR OF ORIENTATION - LCDR L. DEWAYNE NICHOLS

I've been on the job for less than two weeks. I have started to draft an orientation guide. As a counterpart to the guide I'd like to collaborate with other parts of the Fleet to create a course of videos new members can watch. Such as what the auxiliaries are, enlisted vs officer pathway, chapter, and well basically any topic that I had questions about when I joined. I am excited to be able to assist and look forward to working with the rest of the Service.

#### DIRECTOR OF PROCESSING - RADM MATTHEW INGLES

Membership Applications Processed as of 1000 EST on Oct 1st :

<b>Renewals</b>	<b>New</b>
164	45

Membership Applications Not Processed in Aug:

<b>Renewals Paid</b>	<b>Renewals Unpaid</b>	<b>New Paid</b>	<b>New Unpaid</b>
0	7	2	7

Pending: These numbers are cumulative and reflect more than just the current month

Pending	SFDPP Pending	SFDPP Hold
0	4	33

- These are paid for memberships: those in Pending are due to staff not having time to finish the processing but will be done soon. Those in SFDPP Pending and SFDPP Holds are waiting for either email or DoB info to be provided by the members and will be processed as soon as info is provided.
- Applications in SFDPP Pending status over 3 weeks have been moved to Hold Status, which is why this number continues to grow.
- 2 List as New Paid are probably actually renewals but as they came in on the 30th we have not gotten them sorted out yet

### **RECOGNITION DIRECTOR – FCPT KELLI CAPLETTE**

Recognition Director Comments:

- CS Nottage wants to meet with Recognition to discuss improvements to the processes. A date for this meeting has not yet been set.
- The updating of the Recognition Manual is on hold until after the meeting with the CS.
- The Promotions Director is working on revising the Appeals Process. I have not received an update on this project.
- There has been a great deal of confusion regarding the Orders of Merit. I have requested a meeting with the CMS to sort OOMs out.

### **Director of Orders of Merit Report: ADM Pam Michaud**

- OOMs Earned for this Period: 2
- OOMs Completed this Month:
  - 1 S'harien, 2nd Class
  - 2 Surak, 3rd Class
- OOMS in Queue
  - 9 Samaritan, 1st Class
- OOMS Not Approved:
  - None
- Comments:
  - None

### **Director of Promotions Report: ADM Richard Sams**

Number of Promotions Completed this Period: 2

- Brevet Promotions: 2
- Demotions: 0
- Posthumous Promotions: 0
- Promotions Completed: 2
- Promotions in Queue: 1
- Promotions Declined: 0
- Promotions Rescinded: 0
- Promotions Not Eligible: 0
- Promotions Withdrawn: 0

Comments: None

### **Annual Awards Report: FCAPT Kelli Caplette**

There were some challenges with the process this year. This is one of the items the CS wished to discuss in the meeting he requested. I am hoping we can make corrections to ensure a smoother process for next year.

### **DIRECTOR OF VOLUNTEER RESOURCES – RADM FRANK PARKER**

Requisitions Submitted: 5  
Applications Submitted: 13

For organization chart updates, please email [vr@sfi.org](mailto:vr@sfi.org). Remember to immediately notify Volunteer Resources of staff changes and new hires.

### **DIRECTOR OF RECRUITMENT – CMDR T. JEZNACH**

Continued Review of R3 Fleet First Recruitment document. Editing a new recruitment pamphlet pending approval from Command Staff as well as interviewing candidate for R12 liaison.

### **DIRECTOR OF RETENTION - LCDR GILES EATON**

#### 1. R90 List Update

- Overview: The R90 list is currently being reviewed for accuracy, particularly focusing on updating Dates of Birth (DOB) for members and Expired members

#### 2. Star Trek Walk Challenge

- Initiative: Encourage participation in the Star Trek Walk Challenge hosted by Conqueror Virtual Challenges.
- Objective: Foster community engagement, health, and wellness among members.
- Action Items:
  - Promote the challenge through newsletters, social media, and internal communications.
  - Create a dedicated sign-up page and share details on how to participate.
  - Consider incentives for participation, such as recognition in newsletters or small prizes for top participants.

#### 3. Collaboration with RCs and Chapter COs

- Goal: Strengthen connections with Regional Coordinators (RCs) and Chapter Coordinators (COs) to enhance retention efforts.
- Action Items:
  - Schedule meetings with RCs and COs to discuss retention strategies and share best practices.
  - Develop a feedback loop where RCs and COs can provide input on member retention challenges and successes.
  - Share resources and tools that can assist in their retention efforts.

#### 4. Retention Manual Submission

- Status Update: The Retention Manual has been submitted for final approval.
- This report outlines critical actions for improving retention through data accuracy, community engagement, collaboration, and resource sharing. Moving forward, the focus will be on executing these initiatives effectively and ensuring all updates and programs are aligned with the department's objectives.

### **DIRECTOR OF MEMBER HELPDESK - CAPT CHRIS PITTARELLI**

The Help Desk received 89 tickets, resolved 73 and replied to 130 tickets. The breakdown is below.

CMS: 14 assigned, 5 open, and 9 resolved

HDM: 42 assigned, 7 open, and 35 resolved

Infoserve: 33 assigned, 0 open, and 33 resolved.

Member updates, reassignment to Regions and Ships have continued to dominate the majority of tickets. Awaiting the shift to a cloud based Help Desk, which will provide more capabilities as well as customer satisfaction. An issue that has been popping up is the response to replies, we are looking to help everyone, but after 72 hours we will be closing the tickets due to non response.



# STARFLEET FINANCIAL OFFICE

## COMMODORE DAVE LOWERY

### SCC | 28236

[CFO@SFI.ORG](mailto:CFO@SFI.ORG)

Greetings Everyone,

Attached is the latest monthly financial update for the month of September 1st -30th, 2024:

**(1) September 2024 Performance:** For September 2024, STARFLEET's total income was \$3,234.75 and total expenses—including a fourth/final \$1K annual scholarship award—was \$3,021.02. This resulted in a net positive monthly income of \$213.73.

**Total Income:** \$3,234.75

- Membership Processing: \$2,424.00
- QM Sales: \$546.50
- Scholarship Donations: \$156.00
- Interest Earned: \$108.25

**Total Expenses:** \$3,021.02

- Scholarship Award (x1 @\$1K Each): \$1,000 .00
- Software: \$1,704.34
- Webhosting: \$99.34
- Paypal Processing/Bank Fees: \$217.34

**(2) Current Resource Allocations:** As of October 6th, 2024, STARFLEET has a total organizational financial balance of \$155,164.93. This amount includes \$52,491.74 in unrestricted funds and \$102,673.19 in restricted funds with the following current allocations:

**Total Resources:** \$155,164.93

- SFI Checking Account: \$46,666.07 (Unrestricted Funds)
- SFI QM Account: \$5,003.15 (Unrestricted Funds)
- SFI Membership Paypal Account: \$576.82 (Unrestricted Funds)
- SFI QM Paypal Account: \$245.70 (Unrestricted Funds)
- SFI Savings Account: \$77,676.76 (Restricted Funds)
- SFI Scholarship Savings Account: \$9,102.81 (Restricted Funds)
- SFMC Checking Account: \$12,961.91 (Restricted Funds)
- SFMC Scholarship Account: \$2,750.71 (Restricted Funds)
- OneFleet Membership Grant Account: \$181.00 (Restricted Funds)

**(3) Current 12-Month Financial Trends:** For the past rolling 12-month period, STARFLEET had a closing balance of \$137,540.10 on September 30th, 2023. Exactly one year later at the close of business on September 30th, 2024, STARFLEET had a total organizational financial balance of \$157,668.70. This current balance reflects an annual net financial gain of \$20,128.60 (+14.63%) in total organizational resources.



**VIC INFO**  
**ADMIRAL JERRY TIEN**  
**SCC | 11697**

[IC@SFI.ORG](mailto:IC@SFI.ORG)

Reporting month: September 2024

Reporting officer: Jerry Tien

Activities: Conducted research to other group events on their latest hybrid event setup, health precautions. Adding these to the bidding guidelines / IC operations tips to help future IC & Summit bids.

Issues: N/A

Submitted by Jerry Tien, IC Liaison